



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/29/2017 **VisitType:** Monitoring Visit **Arrival:** 3:00 PM **Departure:** 4:40 PM

CCLC-12999

Cumming First United Methodist Church

770 Canton Highway Cumming, GA 30040 Forsyth County
(770) 887-2900 children@cfumcga.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation		
08/29/2017	Monitoring Visit	Good Standing
03/16/2017	Licensing Study	Good Standing
10/04/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Middle Room	Six Year Olds and Over	2	19	C	40	C	NA	NA	Centers,Snack
Main	B Room #307		0	0	C	18	C	NA	NA	Not In Use
Main	C #311	Five Year Olds and Six Year Olds and Over	2	14	C	22	C	NA	NA	Homework
Total Capacity @35 sq. ft.: 80						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 33			Total Capacity @35 sq. ft.: 80			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground (field)	100	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit from March 16, 2017.

Plan of Improvement: Developed This Date 08/29/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalgoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Anne Moncus, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture were observed to be appropriately secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Reminder-Keep Hazards Inaccessible.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

The program does not have diapered children enrolled.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)**Met****Comment**

Observed-Complete Documentation

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

591-1-1-.36 - Please ensure the second to last seat behind the driver is taped or covered at the top to hide exposed foam. Also please be mindful of transportation training certificate expiration dates. The training has to be redone every two years to remain valid.

Comment

Observed-Complete Documentation. Vehicle with tag number PB7767 was observed on this date and had an operable fire extinguisher and complete first aid kit.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The program is a school age program and does not have a rest period.

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/03/2010	
Staff # 2	Met
Date of Hire: 08/03/2010	
Staff # 3	Met
Date of Hire: 12/15/2015	
Staff # 4	Met
Date of Hire: 09/20/2011	
Staff # 5	Met
Date of Hire: 03/08/2016	
Staff # 6	Met
Date of Hire: 08/03/2010	

Records Reviewed: 11

Records with Missing/Incomplete Components: 0

Staff # 7 Date of Hire: 01/15/2016	Met
Staff # 8 Date of Hire: 08/03/2010	Met
Staff # 9 Date of Hire: 08/04/2008	Met
Staff # 10 Date of Hire: 11/17/2015	Met
Staff # 11 Date of Hire: 01/15/2016	Met

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Checks were observed to be complete.

Correction Deadline: 3/17/2017

Corrected on 8/29/2017

.09(1)(e) - Previous citation has been corrected in that satisfactory determination letters were observed on file for all staff.

591-1-1-.14 First Aid & CPR **Met**

Comment

Observed-50% Certified First Aid & CPR. Please ensure that any new staff obtain the training within 90 days of hire.

591-1-1-.24 Personnel Records **Met**

Correction Deadline: 3/17/2017

Corrected on 8/29/2017

.24(d) - Complete documentation of orientation was observed on file for all staff.

591-1-1-.33 Staff Training **Met**

Comment

Health and Safety orientation training was observed on file for all staff. Please ensure that any new staff obtain the training within 90 days of hire.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff were observed to follow applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision