



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/12/2019 **VisitType:** Licensing Study **Arrival:** 10:40 AM **Departure:** 2:15 PM

CCLC-12891

First Steps Infant / Toddler Center

501 Church Street Vidalia, GA 30474 Toombs County
 (912) 538-8811 light@jewellmoore.com

Mailing Address

Jewell Moore, Owner 1507 South Bobby Drive
 Vidalia, GA 30474

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@dec.al.ga.gov

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/12/2019	Licensing Study	Good Standing	
08/28/2018	Monitoring Visit	Good Standing	
01/30/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 - L	Infants	2	6	C	6	C	NA	NA	Nap,Feeding,Flo or Play
Main	1 - R	One Year Olds and Two Year Olds	2	10	C	22	C	31	C	Transitioning,Nap,Lunch
Main	2-R	One Year Olds and Two Year Olds	2	9	C	9	C	NA	NA	Lunch,Transitioning,Nap
Total Capacity @35 sq. ft.: 37					Total Capacity @25 sq. ft.: 46					
Total # Children this Date: 25					Total Capacity @25 sq. ft.: 46					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - Large	36	C
Main	Playground - Small	14	C

Comments

This Licensing Study is the second regulatory visit for First Steps Infant / Toddler Center this 2018 - 2019 fiscal year.

The center director stated the center has received a three star Quality Rating since the consultant's last visit. The center does not administer medication, no field trips or routine transportation is provided.

The Lighthouse Early Start Academy (CCLC-2304) is undergoing renovation and the children are housed at First Steps Infant / Toddler Center (CCLC-12891). Children and staff enrolled at The Lighthouse Early Start Academy are counted in with the child / staff ratio of children enrolled at First Steps Infant / Toddler Center and documented on the LS for The Lighthouse Early Start Academy.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Ramona Day, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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Arrival: 10:40 AM

Departure: 2:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed up to date lesson plans to be posted in all classrooms.

Correction Deadline: 3/12/2019

Comment

The consultant observed a variety of age appropriate activities through out the center.

Correction Deadline: 3/12/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Child # 3

Met

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Comment

The consultant observed thirty two children present and thirty two children to be signed in.

Correction Deadline: 3/12/2019

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Correction Deadline: 1/30/2018

Corrected on 3/12/2019

.26(4) - The previous citation is observed to be corrected on this date.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The center director stated no medication is administered.

Correction Deadline: 3/12/2019

Organization

591-1-1-.16 Governing Body & License**Met****Comment**

The center is operating under a valid license with Bright From The Start, Department of Early Care and Learning.

Correction Deadline: 3/26/2019

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

The consultant observed the fire and tornado drill to be thoroughly documented.

Correction Deadline: 3/17/2019

591-1-1-.22 Parental Access**Met****Comment**

The consultant observed the parental access notice to be posted.

Correction Deadline: 3/12/2019

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 11****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 01/22/2019

Staff # 2

Met

Date of Hire: 05/11/2018

Staff # 3

Met

Date of Hire: 05/22/2018

Staff # 4

Met

Records Reviewed: 11**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/01/2002

Staff # 5 Met

Date of Hire: 02/21/2019

Staff # 6 Met

Date of Hire: 11/15/2016

Staff # 7 Met

Date of Hire: 06/13/2000

Staff # 8 Met

Date of Hire: 01/09/2019

Staff # 9 Met

Date of Hire: 03/19/2018

Staff # 10 Met

Date of Hire: 04/15/2002

Staff # 11 Met

Date of Hire: 02/05/2019

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

Correction Deadline: 3/1/2018

Corrected on 3/12/2019

.33(5) - The previous citation is observed to be corrected on this day.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.