



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/8/2019 **VisitType:** Licensing Study **Arrival:** 1:20 PM **Departure:** 4:45 PM

CCLC-1258

Chapel Hill Academy

4300 Chapel Crossing Douglasville, GA 30135 Douglas County
 (770) 920-5600 krkchapelhills@aol.com

Regional Consultant

Maranda Powell

Phone: (770) 357-9953
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 laura.davis@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/08/2019	Licensing Study	Good Standing	
10/11/2018	Complaint Investigation Follow Up	Good Standing	
10/11/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A-100	Infants	3	10	C	16	C	NA	NA	Floor Play, Nap, Feeding	
Main	B-150	Infants and One Year Olds	2	8	C	16	C	NA	NA	Nap	
Main	C-200	One Year Olds	2	14	C	17	C	NA	NA	Nap	
Main	D-250	Two Year Olds	2	10	C	22	C	NA	NA	Nap	
Main	E-GYM GA PreK	PreK	4	41	C	58	C	82	C	Nap	
Main	F-500	Four Year Olds and Five Year Olds	2	17	C	29	C	41	C	Nap	
Main	G-450	Four Year Olds	1	14	C	23	C	NA	NA	Nap	
Main	H-400	Three Year Olds and Four Year Olds	3	19	C	22	C	NA	NA	Nap	
Main	I-350	Three Year Olds	3	15	C	22	C	NA	NA	Nap	
Main	J-300	Two Year Olds and Three Year Olds	3	17	C	22	C	NA	NA	Nap	
Main	K-Cafeteria		0	0	C	23	C	NA	NA		
Total Capacity @35 sq. ft.: 270						Total Capacity @25 sq. ft.: 306					
Total # Children this Date: 165						Total Capacity @35 sq. ft.: 270				Total Capacity @25 sq. ft.: 306	


Building	Playground	Playground Occupancy	Playground Compliance
Main	A-FL	0	C
Main	B-BL	0	C

Main	C-BR	0	C
Main	D-FR	0	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shaquana Sterling, Program Official

Date

Maranda Powell, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 10/11/2018

Corrected on 2/8/2019
Citation observed corrected

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment
Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment
Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 34**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 12/11/2018

Staff # 2

Met

Date of Hire: 01/22/2019

Staff # 3

Met

Date of Hire: 01/22/2019

Staff # 4 Date of Hire: 06/05/2017	Met
Staff # 5 Date of Hire: 10/10/2018	Met
Staff # 6 Date of Hire: 02/11/1996	Met
Staff # 7 Date of Hire: 09/01/2006	Met
Staff # 8 Date of Hire: 08/31/2015	Met
Staff # 9 Date of Hire: 11/14/2018	Met
Staff # 10 Date of Hire: 08/21/2017	Met
Staff # 11 Date of Hire: 08/04/2018	Met
Staff # 12 Date of Hire: 10/19/2018	Met
Staff # 13 Date of Hire: 09/06/2018	Met
Staff # 14 Date of Hire: 08/13/2000	Met
Staff # 15 Date of Hire: 10/10/2018	Met
Staff # 16 Date of Hire: 12/15/2017	Met
Staff # 17 Date of Hire: 01/22/2019	Met
Staff # 18 Date of Hire: 08/25/2018	Met

Staff # 19 Date of Hire: 08/22/1997	Met
Staff # 20 Date of Hire: 04/25/2018	Met
Staff # 21 Date of Hire: 08/09/2018	Met
Staff # 22 Date of Hire: 06/24/2016	Met
Staff # 23 Date of Hire: 07/26/2018	Met
Staff # 24 Date of Hire: 01/27/2016	Met
Staff # 25 Date of Hire: 11/08/2018	Met
Staff # 26 Date of Hire: 06/01/2015	Met
Staff # 27 Date of Hire: 04/04/2018	Met
Staff # 28 Date of Hire: 08/21/2017	Met
Staff # 29 Date of Hire: 01/29/2016	Met
Staff # 30 Date of Hire: 08/06/2018	Met
Staff # 31 Date of Hire: 05/13/2018	Met
Staff # 32 Date of Hire: 01/30/1998	Met
Staff # 33 Date of Hire: 08/24/2004	Met

Staff # 34

Met

Date of Hire: 01/04/2016

Staff Credentials Reviewed: 34

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been seven new hires since last visit. One employee was observed with a national CRC, consultant observed employee to be supervised by staff with Comprehensive.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.