



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/17/2018 **VisitType:** Monitoring Visit

Arrival: 1:15 PM

Departure: 4:15 PM

CCLC-12261

Bay Harbour Child Care

3210 Highway 82 Brunswick, GA 31523 Glynn County
 (912) 262-9618 childcare@bayharbour.cc

Regional Consultant

Jerica Davis

Phone: (478) 314-9452

Fax: (478) 314-9443

jerica.davis@decal.ga.gov

Mailing Address

3210 Highway 82
 Brunswick, GA

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/17/2018	Monitoring Visit	Good Standing	
06/01/2018	Complaint Closure	Good Standing	
05/25/2018	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Two year olds	2	11	C	13	C	NA	NA	Nap
Main	B	One Year Olds	1	6	C	10	C	NA	NA	Nap
Main	C	Infants and One Year Olds	2	9	C	10	C	NA	NA	Floor Play
Main	D	Three Year Olds	1	12	C	13	C	NA	NA	Nap
Main	E-Pre-K	Four Year Olds	1	7	C	14	C	NA	NA	Nap
Main	F-AS		0	0	C	58	C	NA	NA	
Main	H		0	0	C	10	C	NA	NA	
Main	Room G		0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 138						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 45			Total Capacity @35 sq. ft.: 138			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

The purpose of today's visit is to conduct a monitoring visit.

The center provides routine transportation and the vans and transportation logs were inspected.

The center is currently participating in the Quality Rated program.

Plan of Improvement: Developed This Date 10/17/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Amy McLain, Program Official

Date

Jerica Davis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 10/17/2018 **VisitType:** Monitoring Visit

Arrival: 1:15 PM

Departure: 4:15 PM

CCLC-12261

Bay Harbour Child Care

3210 Highway 82 Brunswick, GA 31523 Glynn County
(912) 262-9618 childcare@bayharbour.cc

Mailing Address
3210 Highway 82
Brunswick, GA

Regional Consultant

Jerica Davis

Phone: (478) 314-9452
Fax: (478) 314-9443
jerica.davis@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 6/8/2018

Corrected on 10/17/2018

.03(2) - This citation was observed to be corrected on this date. All classrooms had a current lesson plan posted.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure all brooms and dust pans are inaccessible to the children in care.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

Discussed maintenance of resilient surface. Please inspect areas such as the bottom of the slides and under swings to ensure resilient surfacing is not being kicked away.

Correction Deadline: 10/31/2018

Corrected on 10/17/2018

.26(8) - This citation was observed to be corrected on this date. New mulch has been added to the playground.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Not Met

Correction Deadline: 6/1/2018

Corrected on 10/17/2018

.17(2) - This citation was observed to be corrected on this date.

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on the consultant's observation that one staff member wiped a child's nose and cleaned an area of the floor where a child had spit up then touched several children before washing her hands with liquid soap and warm running water as required.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 10/17/2018

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of transportation records that on October 16, 2018 seven out of seven children were not documented as being unloaded from the vehicle.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 10/18/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on the consultant's observation that eight out of nine crib sheets were not tight-fitting as required.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 10/17/2018

Correction Deadline: 5/25/2018

Corrected on 10/17/2018

.30(1)(b)3 - This citation was observed to be corrected on this date. Mat sheets and coverings were observed to be stored in individual cubbies and are laundered weekly as required.

Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/09/2018	
Staff # 2	Met
Date of Hire: 07/01/2015	
Staff # 3	Met
Date of Hire: 05/09/2014	
Staff # 4	Met
Date of Hire: 08/23/2018	
Staff # 5	Met
Date of Hire: 01/14/2016	

Staff # 6 Date of Hire: 01/17/2017	Met
Staff # 7 Date of Hire: 02/24/2004	Met
Staff # 8 Date of Hire: 03/14/2017	Met
Staff # 9 Date of Hire: 05/02/2017	Met
Staff # 10 Date of Hire: 01/01/2005	Met
Staff # 11 Date of Hire: 05/23/2014	Met
Staff # 12 Date of Hire: 01/01/2004	Met
Staff # 13 Date of Hire: 12/28/2017	Met
Staff # 14 Date of Hire: 05/31/2018	Met
Staff # 15 Date of Hire: 03/13/2017	Met
Staff # 16 Date of Hire: 03/14/2017	Met
Staff # 17 Date of Hire: 12/19/2016	Met
Staff # 18 Date of Hire: 01/03/2005	Met
Staff # 19 Date of Hire: 04/26/2017	Met
Staff # 20 Date of Hire: 10/08/2018	Met

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided four files for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Technical Assistance

Technical Assistance

Please ensure that at least one staff member on each vehicle is certified in CPR and First Aid.

591-1-1-.33 Staff Training

Defer

Defer

591-1-1-.33(4)- This citation will be reviewed at the next licensing study completed after January 1, 2019.

POI (Plan of Improvement)

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

Correction Deadline: 12/31/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

Correction Deadline: 6/1/2018

Corrected on 10/17/2018

.32(7) - This citation was observed to be corrected on this date.