



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/13/2019    **VisitType:** Licensing Study    **Arrival:** 9:30 AM    **Departure:** 2:30 PM

**CCLC-12206**

**Kid Central**

2240 Keith Bridge Rd. Cumming, GA 30040 Forsyth County  
 (770) 888-4344 kidcentral@bellsouth.net

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/13/2019	Licensing Study	Good Standing	
10/30/2018	Monitoring Visit	Good Standing	
01/11/2018	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main Bldg	1L	Infants and One Year Olds	2	7	C	15	C	NA	NA	Outside
Main Bldg	1R	Infants	2	12	C	12	C	NA	NA	Floor Play, Nap, Feeding
Main Bldg	2LF	Four Year Olds and Five Year Olds	1	21	C	19	NC	27	C	Art
Main Bldg	2R		0	0	C	12	C	NA	NA	
Main Bldg	3LF	Six Year Olds and Over	1	17	C	19	C	27	C	Transitioning, Field Trip
Main Bldg	3R	Three Year Olds and Four Year Olds	1	15	C	20	C	NA	NA	Circle Time
Main Bldg	4LF	One Year Olds and Two Year Olds	2	19	C	29	C	NA	NA	Clean Up, Centers
Main Bldg	4R	Three Year Olds and Four Year Olds	2	22	C	28	C	NA	NA	Story
Total Capacity @35 sq. ft.:			154			Total Capacity @25 sq. ft.: 174				
Modular Unit	Modular Unit	Six Year Olds and Over	2	12	NC	20	C	NA	NA	Transitioning, Field Trip
Total Capacity @35 sq. ft.:			20			Total Capacity @25 sq. ft.: 174				
Total # Children this Date:			125			Total Capacity @35 sq. ft.: 174				
						Total Capacity @25 sq. ft.: 174				

**Comments**

The purpose of today's visit is to conduct a Licensing Study.

Plan of Improvement: To Be Submitted 06/27/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Wendy Glass, Program Official

Date

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Mandi Sloan, Consultant

Date



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**Findings Report**

**Date:** 6/13/2019    **VisitType:** Licensing Study    **Arrival:** 9:30 AM    **Departure:** 2:30 PM

**CCLC-12206**

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The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children:

- Modular Unit: Two containers of sunscreen were on top of the cubby shelf, accessible to children.
- Modular Unit: One first aid kit containing first aid ointment, benadryl anti-itch cream, hydrocortizone ointment and hydrogen peroxide was located on top of the cubby shelf, accessible to children.
- Classroom 1L: Diaper cream was located on the bottom shelf in the girls restroom, accessible to children.

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**Correction Deadline: 6/13/2019**

**Recited on 6/13/2019**

**Technical Assistance**

591-1-1-.25(3) - Consultant discussed with provider to ensure weeds, vines and other plants which may be hazardous do not grow on the equipment or the fences bordering the playgrounds.

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**Correction Deadline: 6/13/2019**

**Technical Assistance**

591-1-1-.25(7) - Consultant discussed with provider to ensure that doors not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas.

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**Correction Deadline: 6/13/2019**

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute once the ground dries out from recent storms.

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**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that there were three to five inch gaps at the bottom of the fence on the back of the School age playground exposing sharp, exposed wires.

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**Correction Deadline: 6/27/2019**

**Recited on 6/13/2019**

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**Correction Deadline: 10/30/2018**

**Corrected on 6/13/2019**

.26(6) - The previous citation is corrected on this date. The basketball hoop on the School Age playground has been removed. Further, no peeling paint or rust was observed at the bottom of the spiral slide on the School Age playground.

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Please ensure that infant feeding forms are updated regularly.

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**591-1-1-.18 Kitchen Operations**

**Technical Assistance**

**Technical Assistance**

591-1-1-.18(5) - Consultant discussed with provider to ensure the refrigerator door in the kitchen remains closed to ensure the temperature remains at 40 degrees Fahrenheit .

**Correction Deadline: 6/13/2019**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Correction Deadline: 11/6/2018**

**Corrected on 6/13/2019**

.10(4) - Previous citation is corrected on this date as the mats used for diaper changing in classrooms 1L and 4LF were non-porous and did not contain tears. Infant diapers are changed in their cribs.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Documentation for medication dispensing observed complete.

<b>Policies and Procedures</b>
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**591-1-1-.29 Required Reporting****Technical Assistance****Technical Assistance**

591-1-1-.29 - Consultant discussed required reporting requirements per DECAL KOALA.

**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****Technical Assistance****Technical Assistance**

591-1-1-.13(6) - Consultant spoke with provider to ensure that Emergency Medical Information is present on the vehicle for each child who attends field trips.

**Correction Deadline: 6/13/2019**

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Correction Deadline: 10/30/2018****Corrected on 6/13/2019****.30(1)(a)3 - Previous citation is corrected on this date as staff stated the crib sheets are changed daily. Further, crib sheets were observed to be clean.****Staff Records**

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**Records Reviewed: 28****Records with Missing/Incomplete Components: 2**

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Staff # 1 Met

Date of Hire: 04/11/2019

Staff # 2 Met

Date of Hire: 03/22/2019

Staff # 3 Met

Date of Hire: 12/05/2006

Staff # 4 Met

Date of Hire: 05/08/2017

Staff # 5 Not Met

Date of Hire: 06/17/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 6 Met

Date of Hire: 05/08/2018

Staff # 7 Met

Date of Hire: 08/12/2013

Staff # 8 Met

Date of Hire: 09/11/2009

Staff # 9 Met

Date of Hire: 08/14/2014

Staff # 10 Met

Date of Hire: 11/05/2009

Staff # 11 Not Met

Date of Hire: 02/06/2019

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 12 Met

Date of Hire: 03/22/2018

Staff # 13 Met

Date of Hire: 01/21/2019

Staff # 14 Met

Date of Hire: 01/02/2008

Staff # 15 Met

Date of Hire: 03/19/2005

Staff # 16 Met

Date of Hire: 09/05/2005

Staff # 17 Met

Date of Hire: 02/21/2012

Staff # 18 Met

Date of Hire: 09/20/2017



**Records Reviewed: 28****Records with Missing/Incomplete Components: 2**

Staff # 19 Date of Hire: 10/17/2014	Met
Staff # 20 Date of Hire: 10/23/2017	Met
Staff # 21 Date of Hire: 03/21/2005	Met
Staff # 22 Date of Hire: 02/15/2016	Met
Staff # 23 Date of Hire: 07/28/2018	Met
Staff # 24 Date of Hire: 03/01/2005	Met
Staff # 25 Date of Hire: 05/18/2018	Met
Staff # 26 Date of Hire: 08/23/2018	Met
Staff # 27 Date of Hire: 03/01/2005	Met
Staff # 28 Date of Hire: 03/18/2005	Met

**Staff Credentials Reviewed: 28**


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<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
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**Correction Deadline: 10/30/2018**

**Corrected on 6/13/2019**

**.09(1)(h) - The previous citation is corrected on this date as Comprehensive Background Checks were complete. There are zero staff at this time awaiting out of state results.**

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<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
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**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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<b>591-1-1-.33 Staff Training</b>	<b>Not Met</b>
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**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that two of 28 staff did not possess Health and Safety Training within their first 90 days of employment.

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**Correction Deadline: 7/13/2019**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.