



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/8/2021    **VisitType:** Licensing Study    **Arrival:** 11:30 AM    **Departure:** 12:30 PM

**CCLC-12186**

**Jacob's Ladder Educational Childcare Center**

108 Gunn Road Centerville, GA 31028 Houston County  
 (478) 953-7896 jacobsladderecc1@gmail.com

**Regional Consultant**

Charlene Story

Phone: (770) 405-7942  
 Fax: (770) 408-0759  
 charlene.story@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/08/2021	Licensing Study	Good Standing	
07/27/2020	Monitoring Visit	Good Standing	
03/06/2020	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 6 wks-12 months	Infants	1	6	C	9	C	NA	NA	Diapering, Feeding, Nap
Main	B 7-18 months		0	0	C	15	C	NA	NA	
Main	C 12-24 months	One Year Olds	2	11	C	17	C	NA	NA	Story, Free Play
Main	D 18-35 months	Two Year Olds	2	13	C	22	C	NA	NA	Story
Main	E 3 Years		0	0	C	16	C	NA	NA	
Main	F 3Years	Three Year Olds and Four Year Olds	1	14	C	16	C	NA	NA	Music
Main	G 4Years		0	0	C	19	C	NA	NA	
Main	H: 4+ years		0	0	C	29	C	NA	NA	
Total Capacity @35 sq. ft.: 143						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 44						Total Capacity @35 sq. ft.: 143				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A 6wks-24mo	17	C
Main	B 24-36 mo	21	C
Main	C 3+ years	36	C

**Comments**

An Administrative Review was conducted on February 8, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 8, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Lisa Burkhart, Program Official

Date

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Charlene Story, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured on this date.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.  
An Administrative Review was conducted on this date due to COVID-19 Pandemic.

**Facility****591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by center.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3  
Components for breakfast: Grains, Vegetables, Fruits or both, Milk  
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat  
alternates, 2 different types of vegetables, and Milk  
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

A virtual visit was conducted on this date due to COVID-19 Pandemic. Proper hand washing of children and staff was discussed with the director on this date.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Program observed complete emergency drills  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

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**591-1-1-.27 Posted Notices** **Met**

**Comment**

Observed all required posted notices.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

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**591-1-1-.29 Required Reporting** **Met**

**Comment**

Discussed reporting requirements.

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.  
An Administrative Review was conducted on this date due to COVID-19 Pandemic.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Correction Deadline: 3/3/2020**

Corrected on 2/8/2021

.30(2)(c) - Citation was observed to be corrected on this date. During a virtual visit, the consultant observed all cribs having sheets and no infants asleep in a bouncy or car seat on this date.

<b>Staff Records</b>
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**Records Reviewed: 13**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 10/07/2005	
Staff # 2	Met
Date of Hire: 04/01/2019	
Staff # 3	Met
Date of Hire: 10/27/2020	
Staff # 4	Met
Date of Hire: 01/27/2021	
Staff # 5	Met
Date of Hire: 06/01/2007	
Staff # 6	Met
Date of Hire: 11/09/2020	
Staff # 7	Met
Date of Hire: 08/24/2020	
Staff # 8	Met
Date of Hire: 10/28/2019	
Staff # 9	Met
Date of Hire: 10/28/2019	
Staff # 10	Met
Date of Hire: 08/08/2018	
Staff # 11	Met
Date of Hire: 06/26/2008	
Staff # 12	Met
Date of Hire: 05/04/2020	
Staff # 13	Met
Date of Hire: 09/03/2019	

**Staff Credentials Reviewed: 5**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.  
An Administrative Review was conducted on this date due to COVID-19 Pandemic.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.  
An Administrative Review was conducted on this date due to COVID-19 Pandemic.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

An Administrative Review was conducted on this date. Documentation observed of required staff training for the year 2020..

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.  
Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.  
A virtual visit was conducted on this date due to COVID-19 Pandemic.