



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/26/2017 **VisitType:** Licensing Study **Arrival:** 3:00 PM **Departure:** 4:30 PM

CCLC-11581

Preferred School Care at B.E. Usher Elementary

631 Harwell Road N.W. Atlanta, GA 30318 Fulton County
 (770) 739-1462 selmonatl@aol.com

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

Mailing Address

1125 Annie Lane, Mableton, GA 20126
 Mableton, GA 30126

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/26/2017	Licensing Study	Good Standing	
03/06/2017	Monitoring Visit	Good Standing	
09/19/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Gym		0	0	C	78	C	NA	NA	Not In Use
Main	Room 1186		0	0	C	29	C	NA	NA	Not In Use
Main	Room 1188	Six Year Olds and Over	1	6	C	22	C	NA	NA	Centers, Homework
Main	Room 1190		0	0	C	9	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Centers Request				
Total # Children this Date: 6			Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	127	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow-up on the previous visit conducted on March 6, 2017.

Plan of Improvement: Developed This Date 09/27/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Robert Hall, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

Date: 9/26/2017 **VisitType:** Licensing Study **Arrival:** 3:00 PM **Departure:** 4:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Technical Assistance

Please ensure the parents update the following information as needed:

- Parent(s) contact information and work address.
- Release to persons' contact information and address.
- Emergency contact persons' contact information and address.
- Doctor's name and contact information.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

There were no diapered children requiring services enrolled at the center on this date. The center only offers afterschool services to school-aged children only.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)**Met****Comment**

Per director the center does not administer any medications at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on consultant's review of the center's emergency drills documentation the center did not have evidence of a current written emergency preparedness plan on file.

POI (Plan of Improvement)

The Center will write or revise an emergency plan that includes all of the required items.

Correction Deadline: 10/1/2017

Correction Deadline: 3/31/2017

Corrected on 9/27/2017

The previous citation was observed to be corrected on this date. Consultant observed the center to have complete documentation of fire and tornado drills. Please ensure to conduct a lock down drill by December 31, 2017.

591-1-1-.29 Required Reporting

Met

Comment

Discussed-Reporting Requirements

Safety

591-1-1-.05 Animals

Met

Comment

No Animals Kept

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The center only offers afterschool services to school-age children only.

Staff Records

Records Reviewed: 1

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 12/12/2014

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Consultant reviewed one staff file on this date. Consultant observed one of one staff member to have a satisfactory determination letter on file.

Comment

Per director the center has not had any new hires since the previous visit was conducted on March 6, 2017.

591-1-1-.14 First Aid & CPR

Met

Comment

Consultant observed the center to have a complete first aid kit.

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.24 Personnel Records

Met

Correction Deadline: 3/11/2017

Corrected on 9/26/2017

The previous citation was observed to be corrected on this date. Consultant observed one of one staff member to have a personnel file on this date.

591-1-1-.33 Staff Training

Technical Assistance

Technical Assistance

Consultant discussed maintaining copies of training documentation on file for future regulatory visits with the director on this date.

Technical Assistance

Please ensure all newly hired staff members complete the required health and safety orientation training and first aid and CPR training within 90-days of their date of hire. Newly hired staff members will also need to complete the required basic first year six-clock hours by their one year employment anniversary in the following training topics:

- Two clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children.
- Four clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control.

591-1-1-.31 Staff(CR)

Met

Comment

Consultant observed a staff member to comply with all laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff