



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/11/2019 **VisitType:** Monitoring Visit

Arrival: 10:30 AM

Departure: 2:50 PM

CCLC-10777

The Clifton School/The Clifton Site

1700 Clifton Road, NE Atlanta, GA 30329 DeKalb County
(404) 636-4073 cbritt@thecliftonschool.org

Regional Consultant

Laurel Benta

Phone: (770) 357-3279

Fax: (770) 357-3281

carrie.spangler@decal.ga.gov

Mailing Address

Same

Quality Rated: No

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 12/11/2019 | Monitoring Visit | Good Standing |
| 03/11/2019 | Monitoring Visit | Good Standing |
| 12/27/2018 | Licensing Study | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|--------------------|------------------------------------|-------|----------|------|------------|--------------|------------|--------------|----------------|
| Main | 132 Holly | One Year Olds | 3 | 7 | C | 12 | C | NA | NA | Free Play |
| Main | 134 Mulberry | One Year Olds | 3 | 10 | C | 12 | C | NA | NA | Circle Time |
| Main | 144 Red Bug | One Year Olds | 3 | 9 | C | 12 | C | NA | NA | Centers |
| Main | 146 Dogwood | One Year Olds and Two Year Olds | 4 | 10 | C | 12 | C | NA | NA | Centers |
| Main | 152 Maple | Two Year Olds | 3 | 11 | C | 15 | C | NA | NA | Free Play |
| Main | 154 Sweet Gum | Two Year Olds | 3 | 12 | C | 15 | C | NA | NA | Centers |
| Main | 164 Willow | Two Year Olds and Three Year Olds | 3 | 12 | C | 15 | C | NA | NA | Free Play |
| Main | 166 Laurel | Two Year Olds and Three Year Olds | 2 | 12 | C | 15 | C | NA | NA | Centers |
| Main | 175-Silver Bell | One Year Olds | 3 | 10 | C | 12 | C | NA | NA | Free Play |
| Main | 176/Library | PreK | 3 | 22 | C | 26 | C | NA | NA | Circle Time |
| Main | 180 Birch | Three Year Olds | 2 | 8 | C | 20 | C | NA | NA | Music, Centers |
| Main | 182 Chestnut | Four Year Olds and Five Year Olds | 3 | 17 | C | 20 | C | NA | NA | Circle Time |
| Main | 186 Elm | Three Year Olds and Four Year Olds | 3 | 14 | C | 20 | C | NA | NA | Circle Time |
| Main | 188 Hickory | Four Year Olds | 3 | 14 | C | 20 | C | NA | NA | Story |
| Main | 192 Oak | Four Year Olds and Five Year Olds | 2 | 20 | C | 20 | C | NA | NA | Transitioning |
| Main | 194 Cypress | Three Year Olds and Four Year Olds | 2 | 15 | C | 20 | C | NA | NA | Circle Time |
| Main | A1-120 Fern | Infants and One Year Olds | 3 | 8 | C | 13 | C | NA | NA | Story |
| Main | A2-122 VA Creepers | Infants and One Year Olds | 3 | 8 | C | 13 | C | NA | NA | Free Play |


| | | | | | | | | | | |
|---------------------------------|-----------------|---------------------------|---------------------------------|---|---|-------------------------------|---|----|----|---------------------|
| Main | A3-124 Primrose | Infants and One Year Olds | 3 | 6 | C | 13 | C | NA | NA | Diapering,Free Play |
| Main | A4-126 Lily | Infants | 3 | 7 | C | 13 | C | NA | NA | Free Play |
| Total Capacity @35 sq. ft.: 318 | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |
| Total # Children this Date: 232 | | | Total Capacity @35 sq. ft.: 318 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|----------------|----------------------|-----------------------|
| Main | Infant | 24 | C |
| Main | Older Toddler | 70 | C |
| Main | PS | 136 | C |
| Main | Young Toddlers | 45 | C |

Comments

Plan of Improvement: Developed This Date 12/11/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Cindy Britt, Program Official

Date

Laurel Benta, Consultant

Date



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Findings Report

Date: 12/11/2019 **VisitType:** Monitoring Visit

Arrival: 10:30 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the two red couches in the Toddler II piazza were ripped with exposed foam accessible to children.

POI (Plan of Improvement)

The Center will ensure that the couches are in good repair.

Correction Deadline: 12/11/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(13) - Please keep stacked chairs inaccessible to children.

Correction Deadline: 12/11/2019

Correction Deadline: 3/25/2019

Corrected on 12/11/2019

.25(3) - The previous citation was corrected on this date. The consultant observed all sinks in be clean and working on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 44

Records with Missing/Incomplete Components: 0

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Staff # 2 | Met |
| Staff # 3 | Met |
| Staff # 4 | Met |
| Staff # 5 | Met |
| Date of Hire: 06/05/1989 | |
| Staff # 6 | Met |

| | |
|--------------------------|---|
| Staff # 7 | Met |
| Staff # 8 | Met |
| Staff # 9 | Met |
| Staff # 10 | Met |
| Date of Hire: 10/08/2019 | |
| Staff # 11 | Met |
| Date of Hire: 11/15/2010 | |
| Staff # 12 | Met |
| Staff # 13 | Met |
| Staff # 14 | Met |
| Staff # 15 | Met |
| Staff # 16 | Met |
| Staff # 17 | Met |
| Staff # 18 | Met |
| Staff # 19 | Met |
| Staff # 20 | Met |
| Staff # 21 | Met |
| Date of Hire: 09/09/2019 | |
| Staff # 22 | Met |
| Date of Hire: 06/11/2019 | |
| Staff # 23 | Met |
| Staff # 24 | Met |
| Staff # 25 | Met |
| Date of Hire: 12/17/2023 | <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 26 | Met |
| Staff # 27 | Met |
| Staff # 28 | Met |

Records Reviewed: 44

Records with Missing/Incomplete Components: 0

| | |
|--------------------------|-----|
| Staff # 29 | Met |
| Staff # 30 | Met |
| Staff # 31 | Met |
| Staff # 32 | Met |
| Staff # 33 | Met |
| Staff # 34 | Met |
| Staff # 35 | Met |
| Date of Hire: 09/10/2019 | |
| Staff # 36 | Met |
| Staff # 37 | Met |
| Staff # 38 | Met |
| Staff # 39 | Met |
| Date of Hire: 09/25/2019 | |
| Staff # 40 | Met |
| Staff # 41 | Met |
| Staff # 42 | Met |
| Staff # 43 | Met |
| Date of Hire: 10/07/2019 | |
| Staff # 44 | Met |

Staff Credentials Reviewed: 35

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.