



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/16/2020 **VisitType:** Monitoring Visit

**Arrival:** 11:00 AM

**Departure:** 12:30 PM

**CCLC-10777**

**The Clifton School/The Clifton Site**

1700 Clifton Road, NE Atlanta, GA 30329 DeKalb County  
(404) 636-4073 cbritt@thecliftonschoo.org

**Regional Consultant**

Verlyn Gant

Phone: (404) 591-6059

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verlyn.gant@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/16/2020	Monitoring Visit	Good Standing	
12/11/2019	Monitoring Visit	Good Standing	
03/11/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	132 Holly	One Year Olds	2	5	C	12	C	NA	NA	Lunch
Main	134 Mulberry	One Year Olds	2	7	C	12	C	NA	NA	Transitioning
Main	144 Red Bug	One Year Olds	2	8	C	12	C	NA	NA	Lunch
Main	146 Dogwood		0	0	C	12	C	NA	NA	
Main	152 Maple	Two Year Olds and Three Year Olds	2	7	C	15	C	NA	NA	Outside
Main	154 Sweet Gum	Two Year Olds	2	6	C	15	C	NA	NA	Lunch
Main	164 Willow	Two Year Olds	3	7	C	15	C	NA	NA	Music,Circle Time
Main	166 Laurel	Two Year Olds and Three Year Olds	2	7	C	15	C	NA	NA	Story
Main	175-Silver Bell		0	0	C	12	C	NA	NA	
Main	176/Library	PreK	3	11	C	26	C	NA	NA	Outside
Main	180 Birch	Three Year Olds and Four Year Olds	2	12	C	20	C	NA	NA	Lunch
Main	182 Chestnut	Four Year Olds and Five Year Olds	2	8	C	20	C	NA	NA	Lunch
Main	186 Elm	Three Year Olds and Four Year Olds	2	8	C	20	C	NA	NA	Story
Main	188 Hickory	Three Year Olds	2	10	C	20	C	NA	NA	Lunch
Main	192 Oak	Five Year Olds and Six Year Olds and Over	3	14	C	20	C	NA	NA	Homework
Main	194 Cypress	PreK	2	8	C	20	C	NA	NA	Lunch
Main	A1-120 Fern	Infants	3	5	C	13	C	NA	NA	Story,Free Play,Floor Play

Main	A2-122 VA Creepers	Infants	3	5	C	13	C	NA	NA	Circle Time, Floor Play
Main	A3-124 Primrose	Infants and One Year Olds	3	7	C	13	C	NA	NA	Lunch, Nap
Main	A4-126 Lily	Infants and One Year Olds	3	3	C	13	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 318

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 138 Total Capacity @35 sq. ft.: 318

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	24	C
Main	Older Toddler	70	C
Main	PS	136	C
Main	Young Toddlers	45	C

**Comments**

Background checks were all reviewed on November 16, 2020. A virtual inspection was conducted on November 16, 2020 with the Director.

An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

The infant feeding plan was discussed with the Director during the virtual visits, for rule changes effective October 01, 2020.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Cindy Britt, Program Official

Date

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Verlyn Gant, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the Center. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

**Correction Deadline: 12/11/2019**

**Corrected on 11/16/2020**

.12(2) - Previous citation was observed to be corrected during this visit, in that the two red couches in the Toddler II piazza have been removed off site.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by Center. The program was in compliance with the Executive Order issued on August 15, 2020.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained. Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Staff were observed to remind children to wash hands. Hand washing and sanitizing requirements were also discussed with the Director on this date.

### 591-1-1-.20 Medications(CR)

N/A

#### Comment

The Director currently does not dispense/administer medication.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff were observed to maintain a positive learning environment. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

### 591-1-1-.36 Transportation(CR)

N/A

#### Comment

Center does not provide transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Pleasant nap time environment observed. SIDS and infant sleeping position also discussed with the Director on this date.

#### Comment

591-1-1-.30(1)(d) - Discussed arrangement of sleeping and resting equipment.

**Correction Deadline: 11/16/2020**

## Staff Records

**Records Reviewed: 60**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Staff # 2 Met

Date of Hire: 07/02/2018

Staff # 3 Met

Date of Hire: 11/13/2018

Staff # 4 Met

Staff # 5 Met

Date of Hire: 06/05/1989

Staff # 6 Met

Date of Hire: 01/17/2013

Staff # 7 Met

Date of Hire: 02/10/2014

Staff # 8 Met

Staff # 9 Met

Date of Hire: 10/22/2018

Staff # 10 Met

Date of Hire: 06/01/2010

Staff # 11 Met

Staff # 12 Met

Date of Hire: 10/08/2019

Staff # 13 Met

Date of Hire: 11/15/2010

Staff # 14 Met

Date of Hire: 07/24/2019

Staff # 15 Met

Staff # 16 Met

Staff # 17 Met

Date of Hire: 06/01/2010

Staff # 18 Met

Date of Hire: 08/12/2013

Staff # 19 Met

Date of Hire: 05/20/2002

Staff # 20 Met

Date of Hire: 05/28/2008

Staff # 21 Date of Hire: 02/17/2020	Met
Staff # 22 Date of Hire: 08/30/2004	Met
Staff # 23 Date of Hire: 05/21/2007	Met
Staff # 24 Date of Hire: 09/05/2017	Met
Staff # 25	Met
Staff # 26 Date of Hire: 10/05/2006	Met
Staff # 27	Met
Staff # 28 Date of Hire: 09/09/2019	Met
Staff # 29 Date of Hire: 06/11/2019	Met
Staff # 30 Date of Hire: 10/23/1995	Met
Staff # 31	Met
Staff # 32 Date of Hire: 08/01/2014	Met
Staff # 33 Date of Hire: 12/12/2018	Met
Staff # 34 Date of Hire: 12/18/2017	Met
Staff # 35 Date of Hire: 11/14/2016	Met
Staff # 36 Date of Hire: 12/06/2012	Met
Staff # 37	Met

Date of Hire: 06/16/2014

Staff # 38 Met

Date of Hire: 10/27/2014

Staff # 39 Met

Staff # 40 Met

Staff # 41 Met

Staff # 42 Met

Date of Hire: 04/09/2018

Staff # 43 Met

Date of Hire: 08/22/2016

Staff # 44 Met

Staff # 45 Met

Date of Hire: 08/07/2017

Staff # 46 Met

Date of Hire: 10/08/2018

Staff # 47 Met

Date of Hire: 08/05/2013

Staff # 48 Met

Date of Hire: 07/27/2018

Staff # 49 Met

Date of Hire: 12/02/2015

Staff # 50 Met

Date of Hire: 09/25/2019

Staff # 51 Met

Staff # 52 Met

Date of Hire: 11/18/2019

Staff # 53 Met

Staff # 54 Met

Date of Hire: 09/03/2013



**Records Reviewed: 60**

**Records with Missing/Incomplete Components: 0**

Staff # 55 Date of Hire: 10/07/2019	Met
Staff # 56 Date of Hire: 03/20/2006	Met
Staff # 57 Date of Hire: 05/29/2008	Met
Staff # 58 Date of Hire: 05/20/1996	Met
Staff # 59 Date of Hire: 08/18/1989	Met
Staff # 60	Met

**Staff Credentials Reviewed: 35**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.