



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/11/2019 **VisitType:** Monitoring Visit

Arrival: 9:45 AM

Departure: 1:20 PM

CCLC-10777

The Clifton School/The Clifton Site

1700 Clifton Road, NE Atlanta, GA 30329 DeKalb County
(404) 636-4073 cbritt@thecliftonschool.org

Regional Consultant

Laurel Benta

Phone: (770) 357-3279

Fax: (770) 357-3281

carrie.spangler@decal.ga.gov

Joint with: Chrische Walker

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/11/2019	Monitoring Visit	Good Standing	
12/27/2018	Licensing Study	Good Standing	
10/04/2018	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	132 Holly	One Year Olds	2	8	C	12	C	NA	NA	Story
Main	134 Mulberry	One Year Olds and Two Year Olds	2	8	C	12	C	NA	NA	Centers
Main	144 Red Bug	One Year Olds and Two Year Olds	3	9	C	12	C	NA	NA	Outside
Main	146 Dogwood	One Year Olds	2	9	C	12	C	NA	NA	Outside
Main	152 Maple	Two Year Olds	4	12	C	15	C	NA	NA	Centers
Main	154 Sweet Gum	Two Year Olds and Three Year Olds	3	10	C	15	C	NA	NA	Centers
Main	164 Willow	Two Year Olds	3	9	C	15	C	NA	NA	Outside
Main	166 Laurel	Three Year Olds	3	10	C	15	C	NA	NA	Outside
Main	176/Library	PreK	3	22	C	26	C	NA	NA	Centers
Main	178-Silver Bell	Two Year Olds	2	6	C	18	C	NA	NA	Centers
Main	180 Birch	Four Year Olds and Five Year Olds	3	14	C	20	C	NA	NA	Transitioning
Main	182 Chestnut	Four Year Olds and Five Year Olds	2	16	C	20	C	NA	NA	Centers
Main	186 Elm	Three Year Olds and Four Year Olds	2	10	C	20	C	NA	NA	Outside
Main	188 Hickory	Three Year Olds and Four Year Olds	2	15	C	20	C	NA	NA	Outside
Main	192 Oak	Four Year Olds	2	15	C	20	C	NA	NA	Transitioning
Main	194 Cypress	Three Year Olds and Four Year Olds	3	15	C	20	C	NA	NA	Centers
Main	A1-120 Fern	Infants and One Year Olds	3	8	C	13	C	NA	NA	Music


Main	A2-122 VA Creepers	Infants and One Year Olds	2	7	C	13	C	NA	NA	Free Play
Main	A3-124 Primrose	One Year Olds	2	5	C	13	C	NA	NA	Free Play
Main	A4-126 Lily	Infants and One Year Olds	3	7	C	13	C	NA	NA	Outside
			Total Capacity @35 sq. ft.: 324			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 215			Total Capacity @35 sq. ft.: 324			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	24	C
Main	Older Toddler	70	C
Main	PS	136	C
Main	Young Toddlers	45	C

Comments

Plan of Improvement: Developed This Date 03/11/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Cindy Britt, Program Official Date

Chrische Walker, Consultant Date

Laurel Benta, Consultant Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation two out of three sinks had rust which was accessible to children in the Oak and Birch Classrooms. It was further determined that the middle faucet in the Dogwood classroom and the third faucet in the Mulberry classroom was not in working condition.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 3/25/2019

Recited on 3/11/2019

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Please fluff and redistribute resilient surfacing on the preschool and and infant/ toddler I playgrounds.

Technical Assistance

591-1-1-.26(4) - Please ensure gate on the infant playground is securely locked.

Correction Deadline: 3/11/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Please ensure that bottles are covered and fully labeled with child's full name in the Fern and VA creepers Classroom.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 65**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 01/02/2004

Staff # 2 Met

Date of Hire: 08/11/2017

Staff # 3 Met

Date of Hire: 06/01/2010

Staff # 4 Met

Staff # 5 Met

Date of Hire: 03/18/2002

Staff # 6 Met

Date of Hire: 08/18/2016

Staff # 7 Met

Staff # 8 Met

Date of Hire: 09/05/2017

Staff # 9 Met

Date of Hire: 03/04/2019

Staff # 10 Met

Date of Hire: 09/25/2006

Staff # 11 Met

Date of Hire: 05/08/2018

Staff # 12 Met

Date of Hire: 06/05/1989

Staff # 13 Met

Date of Hire: 10/13/1995

Staff # 14 Met

Date of Hire: 12/15/2015

Staff # 15 Met

Date of Hire: 10/22/2018

Staff # 16 Met

Staff # 17 Met

Date of Hire: 09/03/2013

Staff # 18 Date of Hire: 07/27/2018	Met
Staff # 19 Date of Hire: 05/16/2016	Met
Staff # 20 Date of Hire: 09/14/2015	Met
Staff # 21	Met
Staff # 22 Date of Hire: 01/07/2019	Met
Staff # 23 Date of Hire: 10/25/2018	Met
Staff # 24 Date of Hire: 05/30/2018	Met
Staff # 25 Date of Hire: 07/02/2018	Met
Staff # 26 Date of Hire: 11/13/2018	Met
Staff # 27 Date of Hire: 07/24/2017	Met
Staff # 28	Met
Staff # 29 Date of Hire: 01/17/2013	Met
Staff # 30 Date of Hire: 11/13/2018	Met
Staff # 31 Date of Hire: 12/15/2014	Met
Staff # 32 Date of Hire: 08/22/2016	Met
Staff # 33 Date of Hire: 03/20/2006	Met

Staff # 34 Date of Hire: 04/09/2018	Met
Staff # 35 Date of Hire: 08/01/2014	Met
Staff # 36 Date of Hire: 04/17/2017	Met
Staff # 37 Date of Hire: 11/14/2016	Met
Staff # 38 Date of Hire: 02/10/2014	Met
Staff # 39	Met
Staff # 40 Date of Hire: 12/06/2012	Met
Staff # 41 Date of Hire: 02/17/2003	Met
Staff # 42 Date of Hire: 10/27/2014	Met
Staff # 43 Date of Hire: 07/30/2018	Met
Staff # 44 Date of Hire: 09/29/2018	Met
Staff # 45 Date of Hire: 11/13/2018	Met
Staff # 46 Date of Hire: 10/01/2018	Met
Staff # 47 Date of Hire: 11/29/2017	Met
Staff # 48 Date of Hire: 08/27/2018	Met
Staff # 49	Met

Staff # 50 Date of Hire: 04/09/2018	Met
Staff # 51 Date of Hire: 11/15/2010	Met
Staff # 52 Date of Hire: 06/26/2018	Met
Staff # 53	Met
Staff # 54 Date of Hire: 06/01/2010	Met
Staff # 55 Date of Hire: 01/13/2016	Met
Staff # 56 Date of Hire: 12/18/2017	Met
Staff # 57 Date of Hire: 09/03/2002	Met
Staff # 58 Date of Hire: 12/18/2017	Met
Staff # 59 Date of Hire: 06/01/2009	Met
Staff # 60 Date of Hire: 01/02/2008	Met
Staff # 61 Date of Hire: 12/08/2015	Met
Staff # 62 Date of Hire: 10/08/2018	Met
Staff # 63 Date of Hire: 11/09/2018	Met
Staff # 64 Date of Hire: 08/10/2018	Met
Staff # 65	Met

Records Reviewed: 65

Records with Missing/Incomplete Components: 0

Date of Hire: 08/27/2018

Staff Credentials Reviewed: 65

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training

Met

Correction Deadline: 1/26/2019

Corrected on 3/11/2019

.33(3) - The previous citation was corrected on this date. The consultant observed Health and Safety Orientation for four the employees

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.