



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/14/2017 **VisitType:** Licensing Study **Arrival:** 2:25 PM **Departure:** 4:05 PM

**CCLC-37869**

**Kiddos Rivers**

8 Peachtree Battle Ave Atlanta, GA 30305 Fulton County  
 (404) 955-3184 lara@kiddosatlanta.com

**Regional Consultant**

Shannon Curtis

Phone: (770) 342-7802  
 Fax: (678) 891-5904  
 shannon.curtis@decals.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/14/2017	Licensing Study	Good Standing	
04/25/2017	Monitoring Visit	Good Standing	
10/25/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria	Six Year Olds and Over	9	112	C	112	C	NA	NA	Transitioning, Snack
Total Capacity @35 sq. ft.: 84					Total Capacity @25 sq. ft.: 0		Building capacity limited by Fire Marshall Limitations			
Total # Children this Date: 112			Total Capacity @35 sq. ft.: 84		Total Capacity @25 sq. ft.: 0					


Building	Playground	Playground Occupancy	Playground Compliance
Main	Field	468	C

**Comments**

The purpose of this visit was to conduct a licensing study visit and to follow up to the previous visit conducted on April 25, 2017.

Plan of Improvement: Developed This Date 11/14/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Kelly Bennett, Program Official

Date

Shannon Curtis, Consultant

Date



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### Findings Report

**Date:** 11/14/2017 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

#### Children's Records

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent Authorizations Obtained/Completed

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Observation-Clean/Good Repair

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

Menu Meets USDA Guidelines

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

No children enrolled in the After School Program that requires diapering.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Observed-Staff Remind Children Wash Hand

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Per discussion with the Assistant Director the After School Program does not administer medication at this time.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

#### Comment

Consultant observed evidence of monthly fire drills conducted as of October 15, 2017 on this date.

**Correction Deadline: 11/19/2017**

### 591-1-1-.27 Posted Notices

Met

#### Comment

Observed-All Notices Posted

## Safety

### 591-1-1-.05 Animals

Met

#### Comment

No Animals Kept

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Observed-Discussion/Redirection

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

No Field Trips at This Time

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

No Routine Transportation Provided

## Sleeping & Resting Equipment

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The After School Program does not participate in resting activities.

**Staff Records**

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**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete for all staff on this date.

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Observed-100% Certified First Aid & CPR

**Comment**

Reminder-Replace/Add Items that are expired.

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**591-1-1-.24 Personnel Records****Not Met****Finding**

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on consultant's review of staff files that one employee hired on September 6, 2017 did not have evidence of the required orientation on this date.

**POI (Plan of Improvement)**

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

**Correction Deadline: 11/19/2017**

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**591-1-1-.33 Staff Training****Met****Comment**

Observed - Documentation Of annual training and Health & Safety Orientation Training on this date.

**Correction Deadline: 5/25/2017****Corrected on 11/14/2017**

**Previous citation corrected. Consultant observed evidence of ongoing annual training for 2017 on this date.**

**Comment**

Health/Safety training reminder for all new staff within the first 90 days of hire.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Lead staff education requirements

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision