



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/13/2017    **VisitType:** Monitoring Visit    **Arrival:** 12:20 PM    **Departure:** 2:00 PM

**CCLC-1712**

**Building Blocks of Alpharetta**

6180 Atlanta Highway Alpharetta, GA 30004 Forsyth County  
 (770) 475-7196 blockbyblock@bellsouth.net

**Regional Consultant**

Candace Gilbert  
 Phone: (866) 371-4935  
 Fax: (866) 371-7713  
 candace.gilbert@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>		
09/13/2017	Monitoring Visit	Good Standing
02/03/2017	Licensing Study	Good Standing
07/14/2016	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	PreK	2	12	C	20	C	NA	NA	Lunch
Main	1R	One Year Olds	1	3	C	15	C	NA	NA	Nap
Main	2L	PreK	2	18	C	29	C	NA	NA	Lunch
Main	2R	Two Year Olds	2	13	C	20	C	NA	NA	Nap
Main	3R	Three Year Olds and Four Year Olds and Six Year Olds and Over	1	10	C	18	C	NA	NA	Nap
Main	Building 2		0	0	C	22	C	NA	NA	
Total Capacity @35 sq. ft.: 124						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 56			Total Capacity @35 sq. ft.: 124			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground Back-end	35	C
Main	Playground Left-side	35	C

**Comments**

The purpose of this visit was to complete a monitoring visit to follow up to the previous visit conducted on February 3, 2017.

Plan of Improvement: Developed This Date 09/13/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tracy Hicks, Program Official

Date

Candace Gilbert, Consultant

Date



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### Findings Report

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#### CCLC-1712

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

#### Comment

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

#### Comment

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

#### Comment

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Correction Deadline: 3/5/2017**

**Corrected on 9/13/2017**

**.25(11) - Consultant observed floor to be repaired on this date.**

**Correction Deadline: 2/3/2017**

**Corrected on 9/13/2017**

**.25(3) - Consultant observed items to be repaired on this date.**

**591-1-1-.26 Playgrounds(CR)** **Met**

**Correction Deadline: 2/13/2017**

**Corrected on 9/13/2017**

**.26(6) - Consultant observed playground equipment's paint to be in good repair on this date.**

**Correction Deadline: 2/13/2017**

Corrected on 9/13/2017

.26(7) - Consultant observed adaquated resilient surface on this date.

Correction Deadline: 2/3/2017

Corrected on 9/13/2017

.26(8) - Consultant observed hazards on playground to be repaired on this date.

<b>Health and Hygiene</b>
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591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Staff Stated Proper Knowledge

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591-1-1-.17 Hygiene(CR) Met

**Comment**

Observed-Staff Remind Children Wash Hand

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591-1-1-.20 Medications(CR) Met

**Comment**

Observed-Complete Documentation

<b>Safety</b>
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591-1-1-.11 Discipline(CR) Met

**Comment**

Observed-Discussion/Redirection

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591-1-1-.36 Transportation(CR) Met

**Comment**

Observed-Complete Documentation

<b>Sleeping &amp; Resting Equipment</b>
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Correction Deadline: 7/15/2016

Corrected on 9/13/2017

.30(1)(b) - Consultant observed children to be sleeping in or on proper equipment. Consultant discussed with provider ensuring all children have blankets and covers.

<b>Staff Records</b>
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**591-1-1-.09 Criminal Records Check(CR)****Not Met****Finding**

591-1-1-.09(1)(d) requires each Employee and Center Director hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within 12 months of their hire date. In order for the Department to issue a satisfactory Fingerprint Records Check Determination, each Employee and Director must submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on consultant review of records that one employee at the center did not have a satisfactory determination letter on file. Employee had completed fingerprinting after 21 days of hire and the application was not submitted to Bright from the Start within 21 days of hire.

**POI (Plan of Improvement)**

The Center will ensure that each director and employee hired after January 1, 2014 has a satisfactory Fingerprint Records Check Determination dated within 12 months of the hire date and will submit the required documents to obtain the determination if they have not already done so.

**Correction Deadline: 9/13/2017****Recited on 9/13/2017**

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**591-1-1-.14 First Aid & CPR****Met****Correction Deadline: 2/13/2017****Corrected on 9/13/2017****.14(3) - Consultant observed first aid kit present on vehicle.**

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**591-1-1-.24 Personnel Records****Met****Correction Deadline: 2/3/2017****Corrected on 9/13/2017****.24(d) - Consultant observed orientation for all staff.**

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**591-1-1-.31 Staff(CR)****Met****Comment**

591-1-1-.31(13) - Consultant observed staff to comply with all applicable laws and regulations.

**Correction Deadline: 9/13/2017**

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision