



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/5/2017 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 12:35 PM **Departure:** 2:25 PM

CCLC-32705

Kids of Covenant Childcare and Development Center

5818 Atlanta Hwy. Flowery Branch, GA 30542 Hall County
 (336) 705-9167 latonya@myccchurch.com

Regional Consultant

Candace Gilbert
 Phone: (866) 371-4935
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 candace.gilbert@dec.al.ga.gov

Mailing Address
 Same

Compliance Zone Designation		
09/05/2017	Complaint Closure	Good Standing
09/05/2017	Complaint Investigation & Monitoring Visit	Good Standing
01/20/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B 2 Right		0	0	C	8	C	NA	NA	
Main	C 3 Right		0	0	C	7	C	NA	NA	
Main	D 2 Left	Three Year Olds and Four Year Olds	1	8	C	20	C	NA	NA	Nap
Main	A 1Right	Infants and One Year Olds	1	6	C	9	C	NA	NA	Nap, Floor Play
Main	E Third LEFT	Two Year Olds	1	10	NC	9	NC	NA	NA	Nap
Main	F (ASP) Behind Cafe		0	0	C	75	C	NA	NA	
Total Capacity @35 sq. ft.: 128						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 24			Total Capacity @35 sq. ft.: 128			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	27	C

Comments

The purpose of this visit was to conduct a licensing study and complaint investigation to follow up to the previous visit conducted on January 20, 2017.

Plan of Improvement: Developed This Date 09/05/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Latonya Fulton, Program Official

Date

Candace Gilbert, Consultant

Date



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Summary Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on consultant's observation that there were ten children in a classroom licensed for nine.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 9/5/2017

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed-Fluff/Redistribute Surface

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Ensure Feeding Forms Updated

CommentMenu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

591-1-1-.18(5) - Consultant discussed with provider that all refrigerators needed to have thermometers.

Correction Deadline: 9/5/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**Staff stated proper knowledge in regards to hand washing.

591-1-1-.20 Medications(CR)**Met****Comment**Provider stated that no medications are currently administered at the center.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(1)(q) - Consultant discussed with provider safe sleep policies signed by parents of all enrolled or enrolling infants.

Correction Deadline: 9/10/2017

591-1-1-.27 Posted Notices**Met****Comment**Observed-All Notices Posted

Safety

591-1-1-.05 Animals**Met****Comment**No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**Staff stated proper knowledge in regards to discipline.

591-1-1-.13 Field Trips(CR)**Met****Comment**Observed-Complete Documentation

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Observed-Complete Documentation

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on consultant's review of records that the director's transportation training had expired.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 9/15/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Comment**

Discussed-SIDS/Infant Sleeping Position

Technical Assistance

591-1-1-.30(1)(a)3 - Please ensure that crib sheets are in good repair and tight fitting with no excessive folds.

Correction Deadline: 9/5/2017

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete

591-1-1-.14 First Aid & CPR**Met****Comment**

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training**Not Met****Comment**

Observed - Documentation Of Training

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on consultant review of records that one staff member did not have documentation of orientation.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 9/5/2017**Comment**

Health/Safety training reminder

591-1-1-.31 Staff(CR)**Not Met****Comment**

591-1-1-.31(13) - Consultant observed staff to follow all applicable laws and regulations.

Correction Deadline: 9/5/2017**Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on consultant's review of records one lead teacher did not have proof of academic requirements or an education plan on file.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 9/5/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision