



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/14/2017    **VisitType:** Monitoring Visit    **Arrival:** 8:45 AM    **Departure:** 11:00 AM

**CCLC-34822**

**Buford Headstart /Pre-K**

84 Maddox Rd. Buford, GA 30518 Gwinnett County  
 (770) 271-8345 cassandra.robinson@ndohs.org

**Regional Consultant**

Tamra Thomas  
 Phone: (770) 405-7962  
 Fax: (404) 591-6172  
 tamra.thomas@decal.ga.gov

**Mailing Address**  
 P.O. Box 302  
 Buford, GA 30515

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/14/2017	Monitoring Visit	Good Standing	
02/21/2017	Licensing Study	Good Standing	
09/13/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

<b>Building</b>	<b>Room</b>	<b>Age Group</b>	<b>Staff</b>	<b>Children</b>	<b>NC/C</b>	<b>Max 35 SF.</b>	<b>35 SF. Comp.</b>	<b>Max 25 SF.</b>	<b>25 SF. Comp.</b>	<b>Notes</b>
Main	Class Rm. A14-1st Left	PreK	3	20	C	20	C	NA	NA	Transitioning, Circle Time
Main	Class Rm. B-A38 1st Right	Three Year Olds	2	16	C	20	C	NA	NA	Breakfast
Main	Class Rm. C-A7 2nd Left	Two Year Olds and Three Year Olds	2	16	C	20	C	NA	NA	Transitioning, Breakfast
Main	Class Rm. D-A31 2nd Right	Three Year Olds and Four Year Olds	2	14	C	20	C	NA	NA	Breakfast, Transitioning
Main	Class Rm. E-A6 3rd Left	PreK	2	17	C	20	C	NA	NA	Breakfast, Transitioning

Total Capacity @35 sq. ft.: 100      Total Capacity @25 sq. ft.: 0

Total # Children this Date: 83      Total Capacity @35 sq. ft.: 100      Total Capacity @25 sq. ft.: 0

<b>Building</b>	<b>Playground</b>	<b>Playground Occupancy</b>	<b>Playground Compliance</b>
Main	Playground A	69	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



**Sign up Today!**

[www.qualityrated.decal.ga.gov](http://www.qualityrated.decal.ga.gov)

Any Licensed Program Eligible to Participate

**Free** Approved Training

**Free** Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: [QualityRated@decal.ga.gov](mailto:QualityRated@decal.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cassandra Robinson, Program Official

Date

Tamra Thomas, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 8/14/2017    **VisitType:** Monitoring Visit    **Arrival:** 8:45 AM    **Departure:** 11:00 AM

**CCLC-34822**

**Buford Headstart /Pre-K**

84 Maddox Rd. Buford, GA 30518 Gwinnett County  
(770) 271-8345 cassandra.robinson@ndohs.org

**Mailing Address**  
P.O. Box 302  
Buford, GA 30515

**Regional Consultant**

Tamra Thomas  
Phone: (770) 405-7962  
Fax: (404) 591-6172  
tamra.thomas@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Furniture and equipment was secured on this date.

**Correction Deadline: 8/14/2017**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

No Swimming Activities Provided

#### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Correction Deadline: 3/8/2017**

**Corrected on 8/14/2017**

Previous citation was corrected on this date. The bathroom ventilation fans in all classrooms was operating properly on this date.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Observation-Clean/Good Repair

#### Health and Hygiene

---

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

No children enrolled that require Diapering at this time.

---

**591-1-1-.17 Hygiene(CR)** **Met**

**Correction Deadline: 2/21/2017**

**Corrected on 8/14/2017**

**Previous citation was corrected on this date. Consultant observed children washing hands after breakfast, and staff stated proper knowledge of various times throughout the day for hand washing.**

---

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Observed-Complete Documentation

---

**Safety**

---

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Positive Learning Environment

---

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Correct number of mats; disinfecting discussed

---

**Staff Records**

---

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

---

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Consultant observed Lead Teacher education requirements met for each class.

---

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Observed-Adequate Supervision

---

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Adequate Supervision