



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/13/2018    **VisitType:** Incident Investigation & Follow Up    **Arrival:** 11:30 AM    **Departure:** 2:35 PM

**CCLC-9029**

**Back to the Basics**

1483 Snowsmill Rd. Monroe, GA 30655 Walton County  
 (770) 267-9017 bttbpreschool@windstream.net

**Regional Consultant**

Monique Chambers  
 Phone: (770) 357-7006  
 Fax: (770) 357-7005  
 monique.chambers@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/13/2018	Incident Investigation & Follow Up	Good Standing	
06/27/2018	Complaint Closure	Good Standing	
06/27/2018	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	A	PreK	2	21	C	40	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 40					Total Capacity @25 sq. ft.: 0					
Main	Left hall: 1L	Infants	1	6	C	6	C	NA	NA	Floor Play, Nap, Feeding
Main	Left hall: 1R	Three Year Olds	1	8	C	15	C	NA	NA	Nap
Main	Left hall: 2L	One Year Olds and Two Year Olds	2	13	C	17	C	NA	NA	Nap
Main	Left hall: 2R	Infants and One Year Olds	1	4	C	9	C	NA	NA	Nap, Floor Play
Main	Right hall: 1L	Two Year Olds	1	9	C	15	C	NA	NA	Nap
Main	Right hall: 1R	Two Year Olds	2	11	C	15	C	NA	NA	Nap
Main	Right hall: 2L	PreK	2	19	C	19	C	NA	NA	Nap
Main	Right hall: 2R	Three Year Olds	1	9	C	18	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 114					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 100			Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant and todd	23	C
Main	Preschool	310	C

### Comments

The purpose of this visit was to conduct an incident investigation and follow-up visit. There were no rule violations found associated with the follow-up visit.

Plan of Improvement: Developed This Date 08/13/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

Cindy Lancaster, Program Official

Date

Monique Chambers, Consultant

Date



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### Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

### Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 3/21/2018

Corrected on 8/13/2018

.08(1) - Previous citation observed corrected. Consultant advised staff to indicate not applicable instead of leaving spaces blank.

### Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 3/21/2018

Corrected on 8/13/2018

.25(3) - Previous citation corrected in that the hole was repaired on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 3/23/2018

Corrected on 8/13/2018

.26(9) - Previous citation observed corrected in that the PVC pipe was repaired on this date.

### Health and Hygiene

591-1-1-.07 Children's Health

Met

Correction Deadline: 3/21/2018

Corrected on 8/13/2018

.07(5) - Previous citation observed corrected in that no children were observed with items around their necks on this date.

<b>Staff Records</b>
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**591-1-1-.33 Staff Training**

**Defer**

**Defer**

591-1-1-.33(6)- Annual training will be reviewed during next regulatory visit.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 4/20/2018**