



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/11/2019 **VisitType:** POI Follow Up **Arrival:** 8:45 AM **Departure:** 11:45 AM

CCLC-17641

The Academy Child Development Center

4187 Continental Drive Oakwood, GA 30566 Hall County
 (770) 287-7023 stacivinton@theacademycdc.net

Regional Consultant

Malissa Champion
 Phone: (770) 357-4925
 Fax: (770) 357-4924
 malissa.champion@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/11/2019	POI Follow Up	Good Standing	
06/07/2019	Incident Investigation Closure	Good Standing	
06/03/2019	Complaint Investigation Follow Up	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L		0	0	C	10	C	NA	NA	
Main	1R	Infants and One Year Olds	2	6	C	15	C	NA	NA	Nap, Floor Play, Feeding
Main	2L	Two Year Olds	2	8	C	22	C	NA	NA	Art
Main	2R	One Year Olds	4	9	C	17	C	NA	NA	Circle Time, Diapering
Main	3L	Three Year Olds and Four Year Olds	2	18	C	22	C	NA	NA	Circle Time
Main	3R	Four Year Olds and Five Year Olds	1	12	C	21	C	NA	NA	Art, Centers
Main	4L		0	0	C	22	C	NA	NA	
Main	4R	Six Year Olds and Over	1	13	C	25	C	NA	NA	Outside
Main	Upstairs Back		0	0	C	20	C	NA	NA	
Main	Upstairs R		0	0	C	20	C	NA	NA	
Total Capacity @35 sq. ft.: 194						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 66			Total Capacity @35 sq. ft.: 194			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	2-4 years	25	C
Main	6 wk to 24 mth	21	C

Comments

The purpose of this visit was to conduct a POI follow-up and to follow up on the previous visit conducted on April 3, 2019. A one day letter was left on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Staci Vinton, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(9) The previous citation was observed to be corrected on this date.

Correction Deadline: 7/11/2019

Staff Records

Records Reviewed: 29

Records with Missing/Incomplete Components: 3

Staff # 2 Not Met

Date of Hire: 08/07/2006

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 12 Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 23 Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Finding

591-1-1-.09(1)(g) requires the Center to maintain valid evidence of a satisfactory Comprehensive Records Check Determination at the Child Care Learning Center for the Director and each Employee (including Students-in-Training, Volunteers, independent contractors and residents age 17 and older) for the duration of employment or residency plus one year, and such paper or electronic evidence must be made immediately available to the Department upon request. It was determined based on a review of records that three (3) of 29 staff members did not have evidence of a satisfactory comprehensive records check determination on this date. A one day letter was left on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION -The Center will maintain valid evidence of a satisfactory Comprehensive Records Check Determination for the Director and each Employee (including Students-in-Training, Volunteers, independent contractors and residents age 17 and older) for the duration of employment or residency plus one year, and such paper or electronic evidence will be made immediately available to the Department upon request. The Center will watch the A to Z background check video units to ensure CRC rules are maintained.

Correction Deadline: 7/11/2019

Finding

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on a review of records that one (1) of 29 staff members had an expired comprehensive records check on this date. A one day letter was left on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will watch the A to Z background video units to ensure CRC rules are maintained.

Correction Deadline: 7/11/2019