



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/5/2018    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 9:00 AM    **Departure:** 3:50 PM

**CCLC-31979**

**Georgia Academy of Early Learning**

2400 Daniels Bridge Rd. Athens, GA 30606 Oconee County  
 (706) 369-3070 markhpruitt@gmail.com

**Regional Consultant**

Alva Huff

Phone: (770) 357-3405

Fax: (770) 357-3404

jennifer.taylor@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/05/2018	Complaint Closure	Good Standing	
07/05/2018	Complaint Investigation & Monitoring Visit	Deficient	
07/05/2018	Complaint Closure	Support	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1 - 1L	Infants and One Year Olds	2	9	C	19	C	NA	NA	Nap,Feeding
Main	Room 2 - 2L	Infants and One Year Olds	1	6	C	19	C	NA	NA	Nap
Main	Room 3 - 3L	One Year Olds	1	8	C	21	C	NA	NA	Art
Main	Room 4 - 4L	Two Year Olds	1	7	C	25	C	NA	NA	Circle Time
Main	Room 5 - Mid Left		0	0	C	27	C	NA	NA	Not In Use
Main	Room 6 - Mid Right	Three Year Olds and Four Year Olds	3	18	C	26	C	NA	NA	Outside,Transitio ning
Main	Room 7 - 3R		0	0	C	30	C	NA	NA	Not In Use
Main	Room 8 - 2R		0	0	C	48	C	NA	NA	Not In Use
Main	Room 9 - 1R	Five Year Olds and Six Year Olds and Over	1	16	C	40	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 255						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 64						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	26	C
Main	B	66	C
Main	C	49	C
Main	D	81	C

### Comments

The purpose of this visit was to conduct a complaint investigation/monitoring visit and to follow up on the previous visit from April 11, 2018. A one day letter was left on this date.

Complaint investigation will remain open until further information is obtained.

Plan of Improvement: To Be Submitted 07/19/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Mark Pruitt, Program Official

Date

Alva Huff, Consultant

Date



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### Summary Report

**Date:** 7/5/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:00 AM **Departure:** 3:50 PM

**CCLC-31979**

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

**Not Met**

##### Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined, based on an observation that the blue chairs and couch set in Room 3 and Room 5 were torn, exposing foam and wood with blue duct tape peeling off the couch set on this date.

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**Correction Deadline: 7/10/2018**

**Recited on 7/5/2018**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

**Not Met**

##### Finding

591-1-1-.35(3) requires the Center to maintain Staff:child ratios as follows to provide proper supervision of children engaged in swimming and water-related activities in water over two feet deep: Under 2 1/2 years = 1:2, 2 1/2 to 4 years = 1:5, 4 years and older who cannot swim a distance of 15 yards unassisted = 1:6, 4 years and older who can swim a distance of 15 yards unassisted as determined by a swimming test = 1:15. At least one qualified lifeguard must be present. Copies of certificates from a recognized water-safety class may be accepted in lieu of requiring each child to take a swimming test to determine if the child can swim 15 yards unassisted. It was determined, based on a review of records that the center did not have swim test documentation with the results of the test on file for thirty (30) children enrolled in summer camp on this date. It was further determined, based on a review of records that on June 20, 2018 a 1:20 staff:child ratio was documented on the field trip form to Jefferson City Pool.

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**Correction Deadline: 7/5/2018**

**Finding**

591-1-1-.35(5) requires at least one (1) additional Staff member above the required Staff: child ratios for any water-related activity (such as swimming, fishing, boating, or wading) to be available to rotate among the age groups as needed when any of the following circumstances are present: the majority of the children in a group are not accustomed to or are afraid of the water; the majority of the children in a group comprised of children who cannot swim a distance of 15 yards unassisted cannot touch the bottom of the water facility without submerging their heads; the water facility is particularly crowded, or the children have special needs which impact on their ability to participate safely in the water-related activity. It was further determined, based on a review of records that on June 20, 2018 a 1:20 staff:child ratio was documented on the field trip form to Jefferson City Pool.

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**Correction Deadline: 7/5/2018**

<b>Facility</b>
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**591-1-1-.06 Bathrooms**

**Not Met**

**Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined, based on an observation that the exhaust fans located in the children's restroom in Room 5 were inoperable on this date.

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**Correction Deadline: 8/4/2018**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on an observation that gardening tools, a wheelbarrow, weed eater and several other hazardous items was located in an unlocked licensed classroom (Room 7). It was further determined that a plastic bag (located in Room 5), deodorant, and hanging cords (located in Room 9) were accessible to children in care on this date.

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**Correction Deadline: 7/5/2018**

**Finding**

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined, based on an observation that a large tree was growing over and through the back fencing located on playground A on this date.

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**Correction Deadline: 7/5/2018**

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**Correction Deadline: 7/9/2018**

**Corrected on 7/5/2018**

**.25(3) - Previous citation has been corrected.**

**Technical Assistance**

591-1-1-.25(8) - Please ensure that all outlets are covered both inside and outside of the building.

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**Correction Deadline: 7/5/2018**

**Correction Deadline: 7/5/2018**

**Corrected on 7/5/2018**

**.25(9) - Previous citation corrected in that owner/director completed enrollment paperwork for the twelve-year-old child attending summer camp at the facility.**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined that a tricycle missing one pedal was located on the covered patio area. It was further determined, based on observation that 40 inch round web nest swings were observed on the left (playground A) and back (playground B and C) children's outside play areas on this date, these swings were located on playgrounds other than the after school playground. The consultant observed two-year olds on the nest swings. Center staff researched the brand/manufacture of the swings and manufacturer recommended age stated 8 - 17 years old.

**Correction Deadline: 7/9/2018**

**Recited on 7/5/2018**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on an observation that on Playground A, there was exposed plastic piping near the sidewalk that created a tripping hazard. It was further determined that a four inch deep hole was observed near the children's water play area on playground D on this date.

Correction Deadline: 7/9/2018

Recited on 7/5/2018

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 4/11/2018

Corrected on 7/5/2018

.17(7) - Previous citation corrected in that consultant observed proper handwashing on this date.

### 591-1-1-.20 Medications(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.20 - Consultant discussed proper medication documentation and procedures with center staff on this date. Consultant called the facility after visit was conducted to discuss proper medication documentation and procedures with owner/director.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Please be mindful of voice tone in redirecting children.

### 591-1-1-.13 Field Trips(CR)

Not Met

#### Finding

591-1-1-.13(5) requires Center Staff to have emergency medical information on each child who goes on a field trip that includes allergies, special medical needs and conditions, current prescribed medications required to be taken on a daily basis for a chronic condition, the name and phone number of the child's doctor, the local medical facility the Center uses in the area where the Center is located, and the telephone numbers where the parent can be reached. The emergency medical information shall be left at the Center as well as taken on the trip in the possession of the adult in charge of the trip. It was determined, based on a review of records that seventeen children were missing emergency medical information forms to go on field trips on this date.

Correction Deadline: 7/5/2018

#### Finding

591-1-1-.13(6) requires Center Staff to ensure each child on a field trip has on their person their name, and the Center's name, address and telephone number. It was determined, based on consultant's review of children's name tags that three children attending a field trip to Bear Hollow Zoo on July 5, 2018 did not have on their name tags on this date.

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**Correction Deadline: 7/5/2018**

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**591-1-1-.36 Transportation(CR)**

**Not Met**

**Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined, based on a review of records that the center did not have an annual vehicle safety check for a personal vehicle used to transport children on field trips.

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**Correction Deadline: 7/10/2018**

**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined, based on a review of records that a second check was not documented in writing for a field trip conducted on May 31, 2018 to Atlanta Zoo.

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**Correction Deadline: 7/5/2018**

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined, based on an observation that loose crib sheets were located on the cribs in Room 1 and Room 2 on this date.



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**Correction Deadline: 7/5/2018**

<b>Staff Records</b>
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**Records Reviewed: 22**

**Records with Missing/Incomplete Components: 7**

Staff # 1 Not Met

Date of Hire: 06/04/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 8 Not Met

Date of Hire: 01/04/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 9 Not Met

Date of Hire: 05/17/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 12 Not Met

Date of Hire: 05/17/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 13 Not Met

Date of Hire: 06/04/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 18 Not Met

Date of Hire: 03/23/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 19 Not Met

Date of Hire: 03/12/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

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**591-1-1-.09 Criminal Records Check(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined, based on a review of records that four employees did not have documentation of satisfactory records checks on file on this date.

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**Correction Deadline: 7/5/2018**

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**591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined, based on a review of records that three employees hired on January 4, 2018, March 12, 2018, and March 23, 2018 did not have documentation of current first aid and CPR training on file on this date.

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**Correction Deadline: 7/20/2018**

**Recited on 7/5/2018**

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**591-1-1-.33 Staff Training****Not Met**

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**Correction Deadline: 4/11/2018**

**Corrected on 7/5/2018**

**.33(1) - Previous citation corrected in that consultant observed orientation training for new employees on file on this date.**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined, based on a review of records that three employees hired on January 4, 2018, March 12, 2018, and March 23, 2018 did not have documentation of completed health and safety orientation training on file on this date.

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**Correction Deadline: 7/20/2018**

**Recited on 7/5/2018**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.

**The following information is associated with a Complaint Investigation Visit:**

**Safety**

**591-1-1-.05 Animals**

**Met**

**Correction Deadline: 5/17/2018**

**Corrected on 7/5/2018**

**.05(2) - Previous citation corrected in that consultant did not observe any dogs located on the center's premises on this date.**