



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/31/2017 **VisitType:** Licensing Study

Arrival: 10:25 AM

Departure: 1:30 PM

CCLC-39560

Stepping Stones Early Development Center

125 Galan Drive Byron, GA 31008 Peach County
 (478) 956-1438 stepstones956@hotmail.com

Regional Consultant

Katrina Maddox

Phone: (706) 434-4412

Fax: (706) 434-7708

katrina.maddox@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/31/2017	Licensing Study	Good Standing	
12/15/2016	Monitoring Visit	Good Standing	
04/21/2016	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	16	C	NA	NA	
Main	B	Infants	1	3	C	9	C	NA	NA	Floor Play
Main	C	Five Year Olds and Six Year Olds and Over	2	22	C	25	C	35	C	Transitioning
Main	D	One Year Olds	1	7	C	9	C	NA	NA	Centers
Main	E	Two Year Olds	1	6	C	10	C	NA	NA	Transitioning
Main	F	Two Year Olds	1	7	C	11	C	NA	NA	Transitioning
Main	G	Three Year Olds and Four Year Olds	1	14	C	17	C	NA	NA	Outside
Main	H	One Year Olds	1	8	C	11	C	NA	NA	Story

Total Capacity @35 sq. ft.: 108

Total Capacity @25 sq. ft.: 118

Total # Children this Date: 67

Total Capacity @35 sq. ft.: 108

Total Capacity @25 sq. ft.: 118

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	40	C
Main	Playground B	17	C
Main	Playground C	61	C
Main	Playground D	5	C
Main	Playground E	9	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

SHEILA RUCKER, Program Official

Date

Katrina Maddox, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.06 Bathrooms

Met

Comment

Observation-Clean and Well Maintained

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 12/25/2016

Corrected on 5/31/2017

.26(6) - Consultant observed the rounded yellow slide to have duck tape around the cracked top part of the slide. Consultant discussed with director to ensure that the yellow round slide will be fixed without tape.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Met

Comment

Observed-Complete Documentation

Organization

591-1-1-.16 Governing Body & License

Met

Comment

591-1-1-.16(c) - Consultant observed current 2017 license on the posted notices board.

Correction Deadline: 5/31/2017

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Observed-All Notices Posted

591-1-1-.29 Required Reporting

Met

Comment

Discussed-Reporting Requirements

Safety

591-1-1-.05 Animals **Met**

Comment
No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment
Observed-Discussion/Redirection

Comment
Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **Met**

Comment
No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment
No Routine Transportation Provided. Consultant spoke to the assistant director regarding transportation. She stated that there is no routine transportation provided at this time. There was routine transportation provided in the previous summer but not currently. Consultant did observe transportation log for 2016-2017 school year.

Comment
Observed-Complete Documentation

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Discussed-SIDS/Infant Sleeping Position

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment
Criminal Records Check complete

Comment
Hired since last visit

591-1-1-.14 First Aid & CPR **Met**

Comment
Observed-Center/Vehicle Kits Complete

591-1-1-.24 Personnel Records **Met**

Comment
591-1-1-.24 - Consultant observed all staff records to be complete and well-organized.

Correction Deadline: 6/5/2017

591-1-1-.33 Staff Training **Met**

Comment
Observed - Documentation Of Training

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision