



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/21/2019    **VisitType:** Licensing Study    **Arrival:** 9:10 AM    **Departure:** 1:00 PM

**CCLC-3319**

**Byne Child Development Center**

2832 Ledo Road Albany, GA 31707 Dougherty County  
 (229) 432-1591 slouis@byne.org

**Regional Consultant**

Allison Morrison  
 Phone: (770) 357-5092  
 Fax: (770) 357-5093  
 rukiya.thomas@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/21/2019	Licensing Study	Good Standing	
09/25/2018	Monitoring Visit	Good Standing	
03/15/2018	Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. 413 (12-18 Mos.)	Infants and One Year Olds	3	9	C	19	C	NA	NA	Nap, Floor Play
Main	Rm.415 (12-18 Mos.)	One Year Olds	2	11	C	19	C	NA	NA	Free Play
Main	Rm.416 (2 Yrs.)	One Year Olds and Two Year Olds	2	15	C	18	C	NA	NA	Outside
Main	Rm.417 (18-24 Mos.)	One Year Olds and Two Year Olds	1	6	C	19	C	NA	NA	Outside
Main	Rm.418 (2-3 Yrs.)	Three Year Olds and Four Year Olds	2	12	C	18	C	NA	NA	Free Play
Main	Rm.419 (3-3.5 Yrs.)	One Year Olds and Two Year Olds	2	14	C	19	C	NA	NA	Outside
Main	Rm.420 (3-3.5 Yrs.)	Two Year Olds and Three Year Olds	1	6	C	18	C	NA	NA	Outside
Main	Rm.422 (3-4 Yrs.)	Three Year Olds and Four Year Olds	2	15	C	18	C	NA	NA	Floor Play
Main	Room 411 (18 mos-2 yrs.)	Infants	2	8	C	19	C	NA	NA	Nap
					Total Capacity @35 sq. ft.:	167			Total Capacity @25 sq. ft.:	0
Total # Children this Date: 96			Total Capacity @35 sq. ft.:			167			Total Capacity @25 sq. ft.:	0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outside Playground I	60	C
Main	Outside Playground II (Ballfield)	600	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Sherlene Louis, Program Official

Date

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Allison Morrison, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Correction Deadline: 9/25/2018**

**Corrected on 5/21/2019**

**.12(1) - The previous citation was observed to be corrected on this date.**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Not Evaluated**

**Comment**

The director stated that the center does not provide swimming activities.

**Children's Records**

**591-1-1-.08 Children's Records** **Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

**591-1-1-.06 Bathrooms** **Met**

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

The consultant discussed monitoring the playground to ensure that there is no chipping paint or rust exposed on metal equipment.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff stated proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Not Evaluated**

**Comment**

The provider stated that they have not dispensed medication since their last visit on September 25, 2018.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Program observed complete emergency drills

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

The center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and redirection was observed.

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**591-1-1-.13 Field Trips(CR)** **Not Evaluated**

**Comment**

The director stated that the center does not participate in field trips at this time.

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591-1-1-.36 Transportation(CR)

Not Evaluated

**Comment**

The director stated that the center does not provide routine transportation.

**Sleeping & Resting Equipment**

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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 3/15/2018

Corrected on 5/21/2019

.30(1)(b)1 - The previous citation was observed to be corrected on this date.

**Staff Records**

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591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Technical Assistance

**Comment**

Director provided 11 files for employees hired since last visit.

**Technical Assistance**

591-1-1-.09(1)(j) - The consultant worked with the director to get all employees ported over from the exempt license number to the center's day care license number as required.

Correction Deadline: 5/21/2019

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591-1-1-.14 First Aid & CPR

Met

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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591-1-1-.33 Staff Training

Met

**Comment**

Documentation observed of required staff training.

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591-1-1-.31 Staff(CR)

Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.

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591-1-1-.32 Supervision(CR)

Met

**Comment**

Adequate supervision observed on this date.