



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/16/2017 **VisitType:** Monitoring Visit

Arrival: 2:20 PM

Departure: 3:45 PM

CCLC-30662

YMCA Pryme Tyme Charles Ellis Elementary

220 East 49th Street Savannah, GA 31405 Chatham County
 (912) 663-3952 Felicia.thompson@ymcaofcoastalga.org

Regional Consultant

Haley Carwile

Phone: (229) 317-9868

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haley.carwile@decal.ga.gov

Mailing Address

6400 Habersham St. Suite A
 Savannah, GA 31405

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/16/2017	Monitoring Visit	Good Standing	
11/02/2016	Licensing Study	Good Standing	
03/22/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Multi Purpose Room	Five Year Olds and Six Year Olds and Over	8	73	C	147	C	NA	NA	Free Play
			Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 73			Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	87	C

Comments

Plan of Improvement: Developed This Date 05/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Anita Coleman, Program Official

Date

Haley Carwile, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

N/A

Comment

No diapered children enrolled.

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Not Evaluated

Comment

No medication administered at the facility.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Correction Deadline: 11/7/2016****Corrected on 5/16/2017****.21(3) - Observed fire drills to have been conducted each month as required.****Safety**

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)**N/A****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**N/A****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**N/A****Comment**

Before and after school program only.

Staff Records

Records Reviewed: 8**Records with Missing/Incomplete Components: 1**

Staff # 2

Not Met

Date of Hire: 01/30/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center. It was determined based on consultant's review of records that an employee did not have a local background check or a satisfactory records check on file.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

Correction Deadline: 5/30/2017**Recited on 5/16/2017****Correction Deadline: 11/2/2016**

Corrected on 5/16/2017
.09(1)(g) - Observed corrected.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 12/2/2016

Corrected on 5/16/2017
.14(1) - Observed corrected.

591-1-1-.24 Personnel Records Met

Correction Deadline: 11/7/2016

Corrected on 5/16/2017
.24(a) - Observed a file for all staff on this date.

Correction Deadline: 11/7/2016

Corrected on 5/16/2017
.24(b) - Observed corrected.

591-1-1-.33 Staff Training Met

Correction Deadline: 11/2/2016

Corrected on 5/16/2017
.33(1)(a)-(l) - Orientation observed for all staff on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) Met

Comment
Observed-Adequate Supervision