



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/15/2019 **VisitType:** Licensing Study

**Arrival:** 10:25 AM

**Departure:** 2:00 PM

**CCLC-9029**

**Back to the Basics**

1483 Snowsmill Rd. Monroe, GA 30655 Walton County  
 (770) 267-9017 bttbpreschool@windstream.net

**Regional Consultant**

Valarie Musselwhite  
 Phone: (770) 357-9988  
 Fax: (678) 302-2440  
 valarie.musselwhite@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/15/2019	Licensing Study	Good Standing	
12/05/2018	Complaint Closure	Good Standing	
12/04/2018	Monitoring Visit	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	A	PreK	2	21	C	40	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 40					Total Capacity @25 sq. ft.: 0					
Main	Left hall: 1L	Infants	1	6	C	6	C	NA	NA	Nap
Main	Left hall: 1R	Three Year Olds	2	11	C	15	C	NA	NA	Centers
Main	Left hall: 2L	One Year Olds	2	12	C	17	C	NA	NA	Floor Play
Main	Left hall: 2R	Infants	1	3	C	9	C	NA	NA	Floor Play
Main	Right hall: 1L	One Year Olds and Two Year Olds	2	13	C	15	C	NA	NA	Music
Main	Right hall: 1R	Two Year Olds and Three Year Olds	2	14	C	15	C	NA	NA	Outside
Main	Right hall: 2L	PreK	2	21	C	19	NC	NA	NA	Story
Main	Right hall: 2R	Three Year Olds and Four Year Olds	2	16	C	18	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 114					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 117			Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant and todd	23	C
Main	Preschool	310	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Cindy Lancaster, Program Official

Date

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Valarie Musselwhite, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Center provides swimming activities off site during the summer. The center has not had swimming activities since the previous regulatory visit on December 4, 2018.

<b>Children's Records</b>
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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25(3) - Please ensure the back of the toilet is secure in the restroom of Classroom Right Hall: 1R.

**Correction Deadline: 5/15/2019**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Correction Deadline: 12/4/2018****Corrected on 5/15/2019****.17(7) - Correction of previous citation in that the consultant observed proper hand washing throughout the center.**

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Consultant observed complete emergency drills.

**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Animals maintained clean and appropriately caged.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and redirection observed.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Documentation observed to be complete for a field trip taken on February 18, 2019 to Chuck E. Cheese, April 1, 2019 to Interactive Neighborhood for Kids, and May 10, 2019 to Washington Farms.

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**591-1-1-.36 Transportation(CR)****Technical Assistance****Comment**

Complete documentation of transportation observed. Please ensure the vehicle used for transportation is notated on the documents.

**Technical Assistance**

591-1-1-.36(4)(a) - The consultant and director discussed annual safety checks upcoming expiration dates.

**Correction Deadline: 5/20/2019**

**Technical Assistance**

591-1-1-.36(4)(b) - The consultant and director discussed hazards inside of the bus. The director stated the bus with the tag PB5525 is not currently used by the center.

**Correction Deadline: 5/16/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 4/20/2018**

**Corrected on 5/15/2019**

**.33(6) - Correction of previous citation in that the consultant observed staff to have ten hours of annual training for 2018.**

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.