



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/9/2017 **VisitType:** Monitoring Visit **Arrival:** 2:20 PM **Departure:** 4:15 PM

CCLC-502

Marietta Academy

444 Pat Mell Road Marietta, GA 30060 Cobb County
 (770) 435-3443 mariettaacademy444@yahoo.com

Regional Consultant

Courtney Moody

Phone: (800) 796-7861
 Fax: (800) 798-6764
 courtney.moody@dec.al.ga.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/09/2017	Monitoring Visit	Good Standing	
12/02/2016	Licensing Study	Good Standing	
03/17/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 3	1L Pre K 1		0	0	C	26	C	NA	NA	
Bldg 3	1R Pre K 2		0	0	C	26	C	NA	NA	
Total Capacity @35 sq. ft.: 52			Total Capacity @25 sq. ft.: 171							
Bldg II	Room H		0	0	C	11	C	NA	NA	Not In Use
Bldg II	Room I		0	0	C	7	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 18			Total Capacity @25 sq. ft.: 171							
Main	Rm C middle rear	Two Year Olds	1	8	C	11	C	NA	NA	Free Play
Main	Rm D middle front	Infants and One Year Olds	1	7	C	10	C	NA	NA	Free Play
Main	Rm E Right Rear	PreK	1	8	C	18	C	25	C	Circle Time
Main	Rm F Rt front		0	0	C	18	C	26	C	
Main	Room A 1st Left	Four Year Olds and Five Year Olds and Six Year Olds and Over and PreK	3	21	C	0	NC	26	C	Centers
Main	Room B 2nd Left	PreK	2	4	C	26	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 83			Total Capacity @25 sq. ft.: 171							
Total # Children this Date: 48			Total Capacity @35 sq. ft.: 153			Total Capacity @25 sq. ft.: 171				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A Left Preschool	85	C
Main	PG B rear toddler	13	C

Comments

Visit conducted during approved 25 square feet capacity time-frame.

Plan of Improvement: Developed This Date 05/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Maureen Hart, Program Official

Date

Courtney Moody, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

N/A

Comment

No Swimming Activities Provided

Facility**591-1-1-.25 Physical Plant - Safe Environment(CR)**

Met

Technical Assistance

591-1-1-.25 - Please ensure to keep the storage closet locked at all times when not in use.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 12/16/2016

Corrected on 5/9/2017

.26(4) - Previous citation observed corrected in that the fencing has been repaired.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)**

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(5) requires that medicines no longer being dispensed be returned to the child's Parent immediately. It was determined based on observation that medication no longer being dispensed since February 2017 was observed at the center in Room D.

POI (Plan of Improvement)

The center will ensure that medicines are promptly returned to the parent.

Correction Deadline: 5/9/2017

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met**

Correction Deadline: 12/7/2016

Corrected on 5/9/2017

.21(3) - Emergency drills were current on this date.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Not Met**

Correction Deadline: 12/12/2016

Corrected on 5/9/2017

.36(3)(a-c) - Previous citation corrected in that transportation training was completed on February 7, 2017.

Technical Assistance

591-1-1-.36(6) - Please ensure that parental authorizations are on file for each child provided transportation.

Correction Deadline: 5/10/2017

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that a transportation form did not have a mark to account for the loading or unloading of two children that were transported home on April 27, 2017. Additionally, a transportation form did not have a mark to account for the loading or unloading of one child transported home on April 25, 2017 and April 26, 2017.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle. Please ensure to document the "A" each day that a child is absent.

Correction Deadline: 5/10/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 12/3/2016

Corrected on 5/9/2017

.30(1)(e) - Previous citation corrected based on staff statements. The center has a plan in place to ensure there is at least 12" between each sleeping mat at naptime.

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director provided files for two staff hired since last visit. Satisfactory criminal background checks were observed on this day.

591-1-1-.33 Staff Training

Defer

Comment

Documentation observed of required staff training.

Defer

591-1-1-.33(4)- The director is in the process of completing 2017 training. Please review annual training at the next licensing study.

POI (Plan of Improvement)

Staff will complete training.

Correction Deadline: 1/1/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision