



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/4/2017 **VisitType:** Licensing Study **Arrival:** 12:15 PM **Departure:** 4:15 PM

CCLC-956

Easter Seals Child Development Center Guice Educare
 1485 Woodland Avenue Atlanta, GA 30316 Fulton County
 (404) 622-1569 vholbert@esng.org

Regional Consultant

Lajuana Williams
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Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/04/2017	Licensing Study	Good Standing	
01/10/2017	POI Follow Up	Good Standing	
12/13/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	3-2 Three Yr H	Three Year Olds and Four Year Olds	3	16	C	25	C	NA	NA	Circle Time, Transitioning
Main	4-1 Preschool J	PreK	2	19	C	30	C	NA	NA	Nap
Main	4-2 Preschool K	Four Year Olds and Five Year Olds	2	14	C	30	C	NA	NA	Nap
Main	4-3 Preschool L	PreK	2	18	C	35	C	NA	NA	Nap
Main	Infants A	One Year Olds	1	6	C	28	C	NA	NA	Nap
Main	Infants B	One Year Olds	2	6	C	28	C	NA	NA	Nap
Main	T-5 G	Three Year Olds and Four Year Olds	4	14	C	24	C	NA	NA	Transitioning, Music
Main	Three Year I	Four Year Olds and Five Year Olds	3	16	C	24	C	NA	NA	Nap
Main	Todder 1 C	Two Year Olds	2	7	C	17	C	NA	NA	Nap
Main	Todder 2 D	Two Year Olds	2	7	C	17	C	NA	NA	Nap
Main	Two Year E	Two Year Olds and Three Year Olds	2	5	C	16	C	NA	NA	Nap
Main	Two Year F	Three Year Olds	2	6	C	16	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 290						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 134						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infants	8	C
Main	Presch/Sch Age	40	C

Comments

Plan of Improvement: Developed This Date 05/04/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Victoria Holbert, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) Met

Comment

Not Observed-Inclement Weather

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) Technical Assistance

Technical Assistance

591-1-1-.20 - Please ensure any medication that is no longer dispensed is sent home.

Safety

591-1-1-.05 Animals	Met
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Comment

No Animals Kept

591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)	Met
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Comment

Observed-Complete Documentation

591-1-1-.36 Transportation(CR)	Not Met
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Comment

Observed-Complete Documentation

Finding

591-1-1-.36(3)(a-c) requires the Director and each Staff person responsible for or who participates in the transportation of children to meet the following requirements: (a) complete two (2) clock hours of transportation training on or before June 30, 2015 and at least every two years thereafter. (b) Effective July 1, 2015, the Director and each Staff person who will be responsible for or participate in the transportation of children shall have completed two (2) clock hours of transportation training prior to assuming any duties related to the transportation of children and at least every two years thereafter. (c) Any transportation training completed should be state approved or state accepted training. It was determined based on the observation of staff records that up to date training was not on file for the Director and the driver.

POI (Plan of Improvement)

The center will ensure that the director, center staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 5/14/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 33

Records with Missing/Incomplete Components: 9
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Staff # 7

Not Met

Date of Hire: 03/26/2011

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 8

Not Met

Date of Hire: 03/01/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.24(d)-Evidence of Orientation Missing

Staff # 19

Not Met

Records Reviewed: 33**Records with Missing/Incomplete Components: 9**

Date of Hire: 07/31/2007

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 24

Not Met

Date of Hire: 09/19/2012

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 27

Not Met

Date of Hire: 05/07/2007

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 29

Not Met

Date of Hire: 09/18/1998

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 30

Not Met

Date of Hire: 11/14/2016

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 32

Not Met

Date of Hire: 08/03/2016

"Missing/Incomplete Components"

.36(3)(a-c)-2 hrs. Transportation Training missing

Staff # 33

Not Met

Date of Hire: 09/01/1998

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.36(3)(a-c)-2 hrs. Transportation Training missing,.33(3)(b)-1st Yr. Training 2 Hrs. (Abuse) Missing,.33(3)(a)-1st Yr. Training 4 Hrs. Missing

591-1-1-.09 Criminal Records Check(CR)**Not Met**

Comment

Three new staff hired since last visit

Finding

591-1-1-.09(1)(c) requires the Center to maintain valid evidence of a satisfactory criminal records check for the Director, each Employee and each Provisional Employee of the Child Care Learning Center for the duration of their employment plus one year, such evidence must be made immediately available to the Department upon request. It was determined based on the observation of staff records that valid evidence of a satisfactory criminal records check was missing for one staff. A letter was provided from Outback.

POI (Plan of Improvement)

The Center will ensure that valid evidence of satisfactory CRC's are maintained and are immediately available to the Department for the duration of the Employees employment plus one year.

Correction Deadline: 5/4/2017

591-1-1-.14 First Aid & CPR**Met****Comment**

591-1-1-.14 - Please ensure 100% of direct care staff have evidence CPR and First Aid by June 30, 2017.

591-1-1-.24 Personnel Records**Not Met****Finding**

591-1-1-.24(d) requires the center to have evidence of required orientation applicable to the position of director or employee. It was determined based on observation of staff records that the center did not have documentation to show that all staff had completed orientation.

POI (Plan of Improvement)

The center will ensure that documentation of orientation is on file.

Correction Deadline: 5/4/2017

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(4) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on the observation of staff records that the nutrition training was missing for the Director.

POI (Plan of Improvement)

The center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 6/3/2017

Finding

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on the observation of staff records that ten hours of annual training for license year 2016 was not complete for two staff.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 6/3/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

Comment

Observed-Adequate Supervision