



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/21/2017 **VisitType:** Licensing Study **Arrival:** 4:15 PM **Departure:** 5:45 PM

CCLC-29107

The Hive @ Morris Brandon Elementary

2741 Howell Mill Road Atlanta, GA 30327 Fulton County
 (404) 802-7250 susan@mbthehive.com

Regional Consultant

Margarita Collier

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margarita.collier@dec.al.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/21/2017	Licensing Study	Good Standing	
10/31/2016	Monitoring Visit	Good Standing	
02/29/2016	Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria		0	0	C	82	C	NA	NA	Not In Use
Main	Gym	Six Year Olds and Over	3	16	C	162	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 244						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 16			Total Capacity @35 sq. ft.: 244			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	249	C


Comments

The purpose of this visit was to conduct a licensing study visit and to follow-up on the previous visit conducted on October 31, 2016.

Consultant reviewed the proposed rule changes and the criminal records rule changes with the director on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Elizabeth Cates, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.06 Bathrooms

Met

Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

There were no diapered children requiring services enrolled at the center on this date. The center only provides afterschool services to school-aged children only.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff stated proper handwashing procedures for children and staff members on this date.

591-1-1-.20 Medications(CR) **Met**

Comment

Per director the center does not administer any medications at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed the center to have complete documentation of fire and tornado drills for the year 2016, January 2017, February 2017, and March 2017.

Correction Deadline: 4/26/2017

591-1-1-.27 Posted Notices **Met**

Comment

Observed-All Notices Posted

591-1-1-.29 Required Reporting **Met**

Comment

Thank You for Reporting as Required

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The center only offers afterschool services to school-aged children only.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Consultant reviewed six staff files on this date. Consultant observed six of six staff members to have evidence of a current satisfactory determination letter on file on this date.

Comment

Per director there have been no new hires since the previous visit was conducted on October 31, 2017.

591-1-1-.14 First Aid & CPR**Met****Comment**

Observed-100% Certified First Aid & CPR

Comment

Reminder-please add a triangular bandage to the center's first aid kit.

591-1-1-.33 Staff Training**Technical Assistance****Correction Deadline: 2/29/2016****Corrected on 4/21/2017****The previous citation was observed to be corrected on this date. Consultant observed all staff members to have completed the required first year training upon their one-year employment anniversary date.****Technical Assistance**

Please ensure that all newly hired staff members complete the health and safety orientation training and first aid and CPR training within the first 90-days of their date of hire. Please ensure that all current staff members provide documentation of their health and safety orientation training and first aid and CPR training cards for their files. The health and safety orientation training does not replace the required basic six-clock hours of first year training for newly hired staff members. Newly hired staff members will need to complete the health and safety orientation training, in addition to two-clock hours of child abuse training and four-clock hours in basic hygiene, cleanliness, illness detection, illness disposition, illness prevention, and childhood injury prevention.

Correction Deadline: 3/30/2016**Corrected on 4/21/2017****The previous citation was observed to be corrected on this date. Consultant observed all staff members to have completed the required 10 hours of annual training for the year 2016.**

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

Comment

Observed-Direct Supervision/Attentive Staff