



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/20/2017    **VisitType:** Licensing Study    **Arrival:** 12:25 PM    **Departure:** 3:30 PM

**CCLC-2648**

**Brookhaven United Methodist Church Child Daycare**

1366 N. Druid Hills Road Atlanta, GA 30319 DeKalb County  
 (404) 233-4811 bumccdc@bellsouth.net

**Regional Consultant**

Mechelle Bethea  
 Phone: (404) 989-8310  
 Fax: (470) 237-0648  
 mechelle.bethea@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/20/2017	Licensing Study	Good Standing	
12/13/2016	Complaint Closure	Good Standing	
12/13/2016	Complaint Investigation Follow Up	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1 6 R	Infants	2	5	C	7	C	NA	NA	Feeding,Nap
Main	Room 2 5R	Infants	2	3	C	8	C	NA	NA	Nap
Main	Room 3 3 R	One Year Olds	1	3	C	4	C	NA	NA	Nap
Main	Room 4 4R	One Year Olds and Two Year Olds	2	10	C	19	C	NA	NA	Nap
Main	Room 5 3 L	Two Year Olds	2	12	C	14	C	NA	NA	Nap
Main	Room 6 1L	Two Year Olds and Three Year Olds	2	10	C	11	C	NA	NA	Nap
Main	Room 7 1 R	Three Year Olds	1	13	C	20	C	NA	NA	Nap
Main	Room 8 2 R	Four Year Olds	2	14	C	16	C	NA	NA	Nap
Main	Room 9 2 L	PreK	1	8	C	14	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 100					Total Capacity @25 sq. ft.: 0		Building capacity limited by Fire Marshall Limitations			
Total # Children this Date: 78			Total Capacity @35 sq. ft.: 100		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	back large	43	C
Main	front	64	C
Main	small front	22	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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Email: [QualityRated@decal.ga.gov](mailto:QualityRated@decal.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Carmen Knox, Program Official	Date	Mechelle Bethea, Consultant	Date
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### Findings Report

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The following information is associated with a Licensing Study:

**Activities and Equipment****591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

Met

**Comment**

No Swimming Activities Provided

**Facility****591-1-1-.06 Bathrooms**

Met

**Comment**

Secure Cleaning Tools Out of Reach

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

Met

**Comment**

Observation-Center Clean/Well Maintained

**591-1-1-.26 Playgrounds(CR)**

Met

**Comment**

Observation-Clean/Good Repair

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)**

Met

**Comment**

Diapering requirements discussed

**591-1-1-.17 Hygiene(CR)**

Met

**Comment**

Observed-Proper Hand Washing Throughout

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591-1-1-.20 Medications(CR) Met

**Comment**

Observed-Complete Documentation

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**Safety**

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591-1-1-.11 Discipline(CR) Met

**Comment**

Observed-Discussion/Redirection

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591-1-1-.13 Field Trips(CR) Met

**Comment**

No Field Trips at This Time

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591-1-1-.36 Transportation(CR) Met

**Comment**

No Routine Transportation Provided

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**Sleeping & Resting Equipment**

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591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Correction Deadline: 12/13/2016

Corrected on 4/20/2017

.30(2)(b) - This citation was observed to be corrected on this date. Consultant observed pleasant naptime.

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**Staff Records**

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591-1-1-.09 Criminal Records Check(CR) Met

**Comment**

Criminal Records Check complete

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591-1-1-.33 Staff Training Met

Correction Deadline: 4/12/2016

Corrected on 4/20/2017

.33(2) - This citation was observed to be corrected on this date. Consultant reviewed required training hours in staff files reviewed.

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**Staffing and Supervision**

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591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

**Comment**

Observed-Appropriate Staff:Child Ratios

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591-1-1-.32 Supervision(CR) Met

**Comment**

Observed-Adequate Supervision