



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/19/2017    **VisitType:** Monitoring Visit    **Arrival:** 11:15 AM    **Departure:** 1:35 PM

**CCLC-1872**

**Hollywood Day Care Center**

1040 Hollywood Road, NW Atlanta, GA 30318 Fulton County  
(404) 792-0001 sonyaholly@aol.com

**Regional Consultant**

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@dec.al.ga.gov

**Mailing Address**

1040 Hollywood Road  
Atlanta, GA 30318

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/19/2017	Monitoring Visit	Good Standing	
10/17/2016	POI Follow Up	Good Standing	
09/19/2016	Complaint Investigation & Licensing Study	Support	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1L-D		0	0	C	7	C	NA	NA	Not In Use
Main	Room 1R-A	Three Year Olds and Four Year Olds	1	3	C	13	C	18	C	Nap
Main	Room 2L-C	One Year Olds	1	3	C	18	C	25	C	Nap
Main	Room 2R-B		0	0	C	12	C	17	C	Not In Use
Total Capacity @35 sq. ft.: 50					Total Capacity @25 sq. ft.: 67					
Total # Children this Date: 6			Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 67				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	27	C

**Comments**

The purpose of this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on October 17, 2016.

Consultant reviewed the proposed rule changes and the criminal records rule changes with the director on this date.

Plan of Improvement: Developed This Date 04/19/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



**Sign up Today!**

[www.qualityrated.decga.gov](http://www.qualityrated.decga.gov)

Any Licensed Program Eligible to Participate

**Free** Approved Training

**Free** Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: [QualityRated@decga.gov](mailto:QualityRated@decga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

Sunday Akerele, Program Official

Date

---

Margarita Collier, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 4/19/2017    **VisitType:** Monitoring Visit    **Arrival:** 11:15 AM    **Departure:** 1:35 PM

#### CCLC-1872

#### Hollywood Day Care Center

1040 Hollywood Road, NW Atlanta, GA 30318 Fulton County  
(404) 792-0001 sonyaholly@aol.com

#### Mailing Address

1040 Hollywood Road  
Atlanta, GA 30318

#### Regional Consultant

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

No Swimming Activities Provided

### Facility

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Observation-Center Clean/Well Maintained

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

Discussed-Fluff/Redistribute Surface

#### Comment

Observation-Clean/Good Repair

### Health and Hygiene

#### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff Stated Proper Knowledge

#### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Staff stated proper handwashing procedures for staff members and children on this date.

---

**591-1-1-.20 Medications(CR)****Met****Comment**

Per director the center does not administer any medications at this time.

**Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

**591-1-1-.13 Field Trips(CR)****Met****Comment**

No Field Trips at This Time

**591-1-1-.36 Transportation(CR)****Technical Assistance****Technical Assistance**

Consultant discussed transportation paperwork with the director on this date. Please continue to ensure that staff members document the return time of the vehicles and update the children's vehicle medical emergency forms and transportation agreement forms as needed.

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Correct number of mats; disinfecting discussed. Continue to monitor mats and cribs for normal wear and tear.

**Staff Records**

---

**Records Reviewed: 3****Records with Missing/Incomplete Components: 2**

---

Staff # 1

Not Met

Date of Hire: 12/08/2008

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2

Not Met

Date of Hire: 02/06/2000

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

---

**591-1-1-.09 Criminal Records Check(CR)****Not Met****Comment**

Consultant reviewed three staff files on this date. Consultant observed one of three staff files to have evidence of a current satisfactory determination letter on file and two of three staff members to have a satisfactory local criminal records check on file.

**Comment**

Per director the center has not had any new hires since the previous visit was conducted on October 17, 2016.

**Correction Deadline: 9/19/2016**

**Corrected on 4/19/2017**

**The previous citation was observed to be corrected on this date. The previously cited staff member is no longer an employee at the center.**

**Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on consultant's review of staff files two of three staff members did not have evidence of a satisfactory determination letter on file on this date. Consultant observed one of three staff members to have a date of hire documented for December 8, 1998 and a satisfactory local criminal records check dated for October 22, 2001. Consultant also observed one of three staff members to have a date of hire documented for February 15, 2000 and a satisfactory local criminal records check dated for February 14, 2000. A one-day letter was left on this date.

**POI (Plan of Improvement)**

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

**Correction Deadline: 4/19/2017**

---

**591-1-1-.33 Staff Training**

**Technical Assistance**

**Technical Assistance**

Please ensure that all newly hired staff members complete the required health and safety orientation training and first aid and CPR training within the first 90-days of their date of hire. Please ensure that all current staff members provide documentation of their health and safety orientation training and first aid and CPR training for their files. The health and safety orientation training does not replace the required basic six-clock hours of first year training for newly hired staff members. All newly hired staff members will need to complete the health and safety orientation training, in addition to two-clock hours in child abuse training and four-clock hours in basic hygiene, cleanliness, illness disposition, illness detection, illness prevention, and childhood injury control.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Direct Supervision/Attentive Staff