



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/12/2017    **VisitType:** Licensing Study    **Arrival:** 9:15 AM    **Departure:** 2:20 PM

**CCLC-3623**

**Berry College Child Development Center**

2277 Martha Berry Hwy. Mount Berry, GA 30149 Floyd County  
 (706) 236-2247 kbachus@berry.edu

**Regional Consultant**

Twylah Tyner  
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 twylah.tyner@decal.ga.gov

**Mailing Address**

P.O. Box 490447  
 Mount Berry, GA 30149

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/12/2017	Licensing Study	Good Standing	
10/12/2016	Monitoring Visit	Good Standing	
05/19/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes						
Main	1L:Faith Cottage-Hope		0	0	C	24	C	NA	NA	Not In Use						
Main	1R :Front Atlanta Hall A	Three Year Olds	6	17	C	19	C	NA	NA	Outside						
Main	1R:Back Atlanta Hall B		0	0	C	11	C	NA	NA	Not In Use						
Main	1R:Faith Cottage-A	Four Year Olds	3	15	C	21	C	NA	NA	Outside						
Main	2R:Atlanta Hall C	Three Year Olds and Four Year Olds	4	13	C	30	C	NA	NA	Circle Time						
Main	Atlanta Hall D		0	0	C	8	C	NA	NA	Not In Use						
Main	Faith Cottage- C		0	0	C	5	C	NA	NA	Not In Use						
Main	Faith Cottage-B		0	0	C	4	C	NA	NA	Not In Use						
Total Capacity @35 sq. ft.:					122	Total Capacity @25 sq. ft.:					0					
Total # Children this Date: 45					Total Capacity @35 sq. ft.:					122	Total Capacity @25 sq. ft.:					0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground I	90	C
Main	Playground II	60	C

**Comments**

The purpose of this visit was to conduct a licensing study and follow-up to the previous visit on October 12, 2016.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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Raises the Bar in Child Care  
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Email: [QualityRated@decal.ga.gov](mailto:QualityRated@decal.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Karen Bachus, Program Official	Date	Twylah Tyner, Consultant	Date
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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

Met

**Comment**

No Swimming Activities Provided

### Children's Records

**591-1-1-.08 Children's Records**

Met

**Comment**

Observed-Records Complete/Well Organized

**591-1-1-.23 Parental Authorization**

Met

**Comment**

Parent Authorizations Obtained/Completed

### Facility

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

Met

**Comment**

Observation-No Hazards Accessible

**591-1-1-.26 Playgrounds(CR)**

Met

**Comment**

Monitor playground for hazards

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Center does not serve diapered children

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Observed-Complete Documentation

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Positive Learning Environment

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Field trip documentation discussed.

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**591-1-1-.36 Transportation(CR)** **Not Met**

**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle will complete the following: (i) Physically walk through the entire vehicle; (ii) Visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; (iii) Sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and (iv) Give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on review of field trip documentation that a first check was not documented for field trips done on February 9, 2017 and December 15, 2016.

**POI (Plan of Improvement)**

The center will ensure that the responsible staff person checks the vehicle immediately upon unloading the last child at any location.

**Correction Deadline: 4/13/2017**

**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. The second designated Staff person must complete the following: (i) Physically walk through the entire vehicle; (ii) Visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and (iii) Sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle. It was determined based on review of field trip documentation that a second check of the vehicle was not documented for field trips taken on February 9, 2017 and December 15, 2016..

**POI (Plan of Improvement)**

The center will ensure that the second responsible staff person checks the vehicle immediately after the first check has been completed.

**Correction Deadline: 4/12/2017**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Observed-Pleasant Naptime Environment  
Program does not serve infants.

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**Staff Records****Records Reviewed: 10****Records with Missing/Incomplete Components: 1**

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Staff # 5

Not Met

Date of Hire: 07/09/2003

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

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**591-1-1-.09 Criminal Records Check(CR)****Not Met****Correction Deadline: 10/12/2016****Corrected on 4/12/2017****Previous citation observed to be corrected on this date. Director and staff member had satisfactory fingerprint clearance letter on file.****Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of staff files that one staff member hired prior to January 1, 2014 did not have a fingerprint records check determination on file before January 1, 2017.

**POI (Plan of Improvement)**

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

**Correction Deadline: 4/12/2017**

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Observed-50% Certified First Aid & CPR

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**591-1-1-.33 Staff Training****Met****Comment**

Observed - Documentation Of Training

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Direct Supervision/Attentive Staff