



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/5/2017    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 8:00 AM    **Departure:** 2:20 PM

**CCLC-3451**

**Atlanta Speech School**

3160 Northside Parkway, Nw Atlanta, GA 30327 Fulton County  
(404) 233-5332 Istringer@atlantaspeechschool.org

**Regional Consultant**

Margarita Collier

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**Mailing Address**

3160 Northside Parkway NW  
Atlanta, GA 30327

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/05/2017	Complaint Investigation & Licensing Study	Good Standing	
04/05/2017	Complaint Closure	Good Standing	
10/24/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Center - 2134		0	0	C	10	C	NA	NA	Not In Use
Main	Hamm-2144		0	0	C	13	C	NA	NA	Not In Use
Main	Hamm-2145		0	0	C	9	C	NA	NA	Not In Use
Main	Hamm-2146		0	0	C	9	C	NA	NA	Not In Use
Main	Hamm-2151		0	0	C	9	C	NA	NA	Not In Use
Main	Kenan-2063	Three Year Olds and Four Year Olds and Five Year Olds	4	14	C	23	C	NA	NA	Lunch,Centers
Main	Kenan-2064	Four Year Olds	3	12	C	24	C	NA	NA	Centers
Main	Kenan-2065	Four Year Olds and Five Year Olds	2	11	C	15	C	NA	NA	Centers
Main	Stepping Stones-1015		0	0	C	16	C	NA	NA	Not In Use
Main	Stepping Stones-1016		0	0	C	15	C	NA	NA	Not In Use
Main	Stepping Stones-1018		0	0	C	16	C	NA	NA	Not In Use
Main	Taylor Stelmack - 2135		0	0	C	18	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 177

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 37

Total Capacity @35 sq. ft.: 177

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
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### **Comments**

The purpose of this visit was to conduct a complaint investigation and a licensing study and to follow-up on the previous visit conducted on October 24, 2016.

Consultant reviewed the proposed rule changes and the criminal records rule changes with the director on this date.

Plan of Improvement: Developed This Date 04/05/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Lola Stringer, Program Official

Date

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Margarita Collier, Consultant

Date



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### Summary Report

**Date:** 4/5/2017    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 8:00 AM    **Departure:** 2:20 PM

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The following information is associated with a Licensing Study Visit:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Observed-Variety Throughout Center

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

No Swimming Activities Provided

<b>Children's Records</b>
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**591-1-1-.08 Children's Records****Met****Comment**

Observed-Records Complete/Well Organized

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**591-1-1-.23 Parental Authorization****Met****Comment**

Parent Authorizations Obtained/Completed

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Met****Comment**

Observation-Clean and Well Maintained

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

**Technical Assistance**

Please ensure that staff members store all hazardous materials and/or items in a locked cabinet and/or container inaccessible to the children receiving care.

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**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Technical Assistance**

The playground was not observed on this date due to the area being placed under a tornado watch. Consultant discussed rebluffing resilient surface and monitor playground equipment for normal wear and tear.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Menu Meets USDA Guidelines

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen Appears Clean/Well Organized

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Diapering requirements discussed

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Discussed-Documentation/Procedures

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Consultant observed the center to have complete documentation of the fire and tornado drills for the year 2016, January 2017, February 2017, and March 2017.

**Correction Deadline: 4/10/2017**

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**591-1-1-.27 Posted Notices** **Met**

**Comment**

Observed-All Notices Posted

591-1-1-.29 Required Reporting Met

**Comment**

Thank You for Reporting as Required

**Safety**

591-1-1-.05 Animals Met

**Comment**

No Animals Kept

591-1-1-.11 Discipline(CR) Met

**Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) Met

**Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR) Met

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

**Comment**

Correct number of mats; disinfecting discussed

**Staff Records**

**Records Reviewed: 58**

**Records with Missing/Incomplete Components: 20**

Staff # 5 Not Met

Date of Hire: 08/01/2013

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6 Not Met

Date of Hire: 10/01/2013

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 8 Not Met

Date of Hire: 08/06/2015

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10 Not Met

Date of Hire: 08/01/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 11

Not Met

Date of Hire: 08/10/2009

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 13

Not Met

Date of Hire: 10/03/2011

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 14

Not Met

Date of Hire: 11/27/2012

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 15

Not Met

Date of Hire: 01/23/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 18

Not Met

Date of Hire: 08/04/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 23

Not Met

Date of Hire: 08/09/2010

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 24

Not Met

Date of Hire: 08/01/2011

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 28

Not Met

Date of Hire: 08/01/2011

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 31

Not Met

Date of Hire: 08/04/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 39

Not Met

Date of Hire: 08/01/2011

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 42

Not Met

Date of Hire: 08/01/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 46

Not Met

Date of Hire: 02/02/2015

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 51

Not Met

Date of Hire: 08/02/1999

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 52

Not Met

Date of Hire: 04/05/2013

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 53

Not Met

Date of Hire: 10/04/2014

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. Annual Training

Staff # 58

Not Met

Date of Hire: 08/13/2001

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Consultant reviewed 57 staff files on this date. Consultant observed 57 of 57 staff files to have evidence of a current satisfactory determination letter on file on this date.



**Comment**

Per director, the center has not had any new hires since the previous visit was conducted on October 24, 2016.

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**591-1-1-.14 First Aid & CPR**

**Not Met**

**Comment**

Consultant observed the center to have a complete first aid kit on this date.

**Finding**

591-1-1-.14(1) requires the Center Director to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid that is conducted by certified or licensed health care professionals and deals with the provision of emergency care to infants and children. In addition, at least fifty percent (50%) of the caregiver Staff shall have completed such training at any given time. It was determined based on consultant's review of staff files the director did not have evidence of a current first aid and CPR training card on file.

**POI (Plan of Improvement)**

The Center director and at least 50% of the caregiver Staff will complete the needed training. The director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time.

**Correction Deadline: 5/5/2017**

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**591-1-1-.33 Staff Training**

**Not Met**

**Technical Assistance**

Please ensure that all newly hired staff members complete the required health and safety orientation training and first aid and CPR training within 90-days of their date of hire. Please ensure that all current staff members provide documentation of their health and safety orientation training and first aid and CPR training card for their files. The health and safety orientation training does not replace the required basic six-clock hours of training for newly hired staff members. The director will need to ensure that all newly hired staff members complete the health and safety orientation training, in addition to two-clock-hours in child abuse training, basic hygiene, cleanliness, illness disposition, illness detection, illness prevention, and childhood injury prevention.

**Finding**

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on consultant's review of staff files 20 of 58 staff members completed less than 10 hours of the required annual training for the year 2016.

**POI (Plan of Improvement)**

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed 2017.

**Correction Deadline: 5/5/2017**

**Recited on 4/5/2017**

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Direct Supervision/Attentive Staff