



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/1/2017 **VisitType:** Licensing Study **Arrival:** 12:40 PM **Departure:** 3:00 PM

CCLC-15998

Montessori School of Cumming

4601 Post Road Cumming, GA 30040 Forsyth County
 (770) 205-6773 info@montessorischoolofcumming.com

Regional Consultant

LaQuita Clark
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 jennifer.taylor@decal.ga.gov

Mailing Address
 Same

Compliance Zone Designation		
03/01/2017	Licensing Study	Good Standing
09/22/2016	Monitoring Visit	Good Standing
01/25/2016	POI Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Downstairs-Left	One Year Olds and Two Year Olds	1	4	C	28	C	NA	NA	Nap
Main	Downstairs-Right	Six Year Olds and Over	1	16	C	28	C	NA	NA	Outside
Main	Upstairs-Left	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	16	C	29	C	NA	NA	Transitioning, Nap
Main	Upstairs-Right	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	16	C	27	C	NA	NA	Nap, Transitioning
Total Capacity @35 sq. ft.: 112						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 52			Total Capacity @35 sq. ft.: 112			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit from September 2016.

Plan of Improvement: Developed This Date 03/01/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Manisha Khadse, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Staff were observed to provide a variety of developmentally appropriate activities.

Correction Deadline: 3/1/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed-Documentation/Procedures. Please be mindful of nearing expiration date for medication.

Correction Deadline: 9/22/2016

Corrected on 3/1/2017

Previous citation has been corrected in that medications were observed in their original containers and labeled with the names of the children.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Current documentation of fire and tornado drills were observed on file.

Correction Deadline: 3/6/2017

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

Observed-Complete Documentation

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided. Vehicle was observed to be in good repair with an operable fire extinguisher and complete first aid kit. Vehicle is scheduled to have new vehicle inspection (vehicle is not used at this time).

Comment

Please add a thermometer and goggles to the van first aid kit.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Observed-Pleasant Naptime Environment. The center does not have infants enrolled.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal Records Checks complete. The director provided one file for staff hired since the previous visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training**Met****Comment**

Observed - Documentation Of Training for annual year 2016.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision