



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/23/2017 **VisitType:** Monitoring Visit **Arrival:** 2:50 PM **Departure:** 4:00 PM

CCLC-3274

COX PRIMETIME

1003 12TH STREET, SE Moultrie, GA 31768 Colquitt County
 (229) 890-6124 kbrogdon@moultrieymca.org

Mailing Address

601 26TH AVENUE, SE
 MOULTRIE, GA 31768

Regional Consultant

Rena Keene

Phone: (912) 544-9930

Fax: (912) 544-9926

rena.keene@dec.al.ga.gov

Joint with: Beth Houtz

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/23/2017	Monitoring Visit	Good Standing	
09/06/2016	Licensing Study	Good Standing	
03/22/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	cafeteria	Six Year Olds and Over	2	15	C	63	C	NA	NA	Homework, Centers, Free Play
					Total Capacity @35 sq. ft.: 63	Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 15					Total Capacity @35 sq. ft.: 63	Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow up on previously cited rule violations. Staff stated that there have been no new hires since the department's last visit. The Director is currently on medical leave and the staff who was in charge in the director's absence assisted with the visit.

Requirements regarding escorting of children to the program and from the program were discussed.

Plan of Improvement: Developed This Date 02/23/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Vickie Jordon, Program Official

Date

Rena Keene, Consultant

Date

Beth Houtz, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met - During visit, it was determined that a previous Amendment to the center's application had not been entered into the KOALA database. Center staff had letter of approval from previous consultant, Lynn Berryhill showing that an Amendment had been approved which added a classroom as licensed space. State office staff will be contacted to ensure changes were made that reflect current licensed space.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - Please ensure that equipment is free of mold and other contaminants on the surface. This issue should be discussed with school officials to ensure that equipment is being cleaned on a regular basis.

Correction Deadline: 9/9/2016

Corrected on 2/23/2017

.26(4) - Director stated that only one playground is now being used for the children because the school has not repaired the gate to the playground farthest from the cafeteria that is used for the after school program. Consultant will check on last licensing approval to determine if an amendment to the application is needed.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Correction Deadline: 9/6/2016****Corrected on 2/23/2017****.15(4) - Children are now required to have their snacks only while in the cafeteria so that proper serving procedures can be followed.****Correction Deadline: 9/6/2016****Corrected on 2/23/2017****.15(6)(b) - Snacks are now being served only in the cafeteria so that proper procedures are followed.**

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

No children enrolled who require diapering - school age children only.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17 - Observed-Staff Remind Children Wash Hand - Discussed use of hand sanitizer and that use of hand sanitizers cannot be substituted for hand washing, but can be used in addition to washing hands.

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

591-1-1-.20 - Staff stated that medications are not administered at the center. Medication requirements were discussed with employee in charge and she stated that they do have a child enrolled who has an Epi-Pen, but they have not had to use it. There is an authorization on file with the program and the school nurse and staff have been trained on the use of an Epi-Pen.

Policies and Procedures

591-1-1-.27 Posted Notices**Technical Assistance****Technical Assistance**

591-1-1-.27(a) requires the Center to post the current license for public viewing near the front entrance. It was determined based on consultants' observation that the Center's 2017 license was not posted. The 2016 license was posted with the other required notices. Please ensure that current license is posted in a conspicuous location.

Correction Deadline: 2/23/2017

Safety

591-1-1-.05 Animals**Met****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

After school program only - no nap times.

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

Comment

No new hires

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision