

Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Arrival: 9:50 AM

Date: 3/10/2020 VisitType: Incident Investigation

Closure from visit on

Support

02/06/2020

Regional Consultant

Sherri Thompson

Phone: (770) 357-7038 Fax: (770) 357-7037

sherri.thompson@decal.ga.gov

Departure: 12:40 PM

CCLC-2005

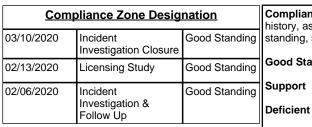
Saint John Child Development Center

550 Mt. Paran Road Atlanta, GA 30327-3505 Fulton County (404) 843-8375 danak@stjohnchildren.org

Mailing Address Same







Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Program performance is demonstrating a need for improvement in meeting

rules

Program is not demonstrating an acceptable level of performance in meeting the rules.

Comments

Advisement of Potential for Repeated Rule Violations during Pending Investigations

This report shall serve as official notice of potential rule violations. These potential rule violations have been detailed in this report and discussed with you by the consultant. The department shall conduct a thorough investigation to determine if in fact the alleged rule violation(s) should or should not be substantiated. Please be aware that the investigation may take some time to be finalized to ensure fairness and accuracy. During this investigation period, any violations of an identical rule or rules will require the department to treat any and all substantiated rule violations identified in the investigation as repeated rule violation(s).

Further, from time to time the department discovers additional rule violations during the course of an investigation. If there are new rule violation(s), your consultant shall inform you of the violation(s) as soon as possible. However, as stated above, any violations of identical rule(s) will require the department to treat any and all additional rule violations identified in the investigation as repeated rule violations.

All rule violations found in relation to a complaint or incident investigation will be associated with the date the investigation was closed.



Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:				
You have the right to refute any of the citations no to CCSRefutations@decal.ga.gov.	oted in this repo	rt with which you disagree.	To refute a citation(s),	, e-mail the following information
Facility name, license number and visit date Your name, title/relationship to the facility, e-m. Specific rule number(s) that you are refuting, a				ed
Refutations must be submitted to Child Care Serv	rices (CCS) with	nin 10 business days of the	completion date.	
A sample form for submitting a refutation can be f	ound at: http://o	decal.ga.gov/ChildCareSer	vices/RefutationInforma	ution.aspx
Your refutation will be forwarded to the appropriat this process, contact our office at 404-657-5562.	e CCS manage	r, who will follow up with yo	ou about your concerns.	If you have any questions about
Bright from the Start recommends that all licensed have this liability insurance, you are required to po guardian of each child in care in writing, obtain the program at all times while the child attends the pro	st a notice with ir signature to a	½ inch letters in a conspicu cknowledge receipt and ma	ious location in the programmer in the programmer.	gram, notify the parent or owledgment on file at the
I have read and understand the Rules and Regular been discussed with me and I have agreed to a Pland deficiencies, while required, will not necessarily properties of the deficiencies cited, I have the right to refu	an of Improvemevent DECAL from	ent (POI) as indicated in thi om taking adverse action a	is report. I understand to gainst this facility. I und	that correction of these erstand that if I disagree with
Dana Kirisits, Program Official	Date	Sherri Thompson , Cons	sultant	 Date



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Summary Report

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The following information is associated with a Incident Investigation Closure:

Children's Records

591-1-1-.08 Children's Records

Not Met

Finding Associated with Complaint

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on the consultant's investigative findings that the weekly sign in/out sheet for the the week of January 20-24, 2020 for the "Bumble Bee" classroom was incomplete. There were children who had been indicated with times signed in and had not had indicated times for sign out. The form does not indicate the individual who signed the child in or out.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

Correction Deadline: 3/13/2020

Staff Records

Not Met

Finding Associated with Complaint

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on the consultant's investigative findings that staff member sole staff member in the classroom during the time of the incident did not have documentation of initial center orientation. The staff member was hired on January 21, 2020 as an independent contractor to serve as a substitute staff member in classrooms.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 3/13/2020