



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/27/2017 **VisitType:** POI Follow Up

**Arrival:** 9:50 AM

**Departure:** 11:40 AM

**CCLC-52**

**Capitol Hill Child Enrichment Center**

197 Decatur St., SE Atlanta, GA 30303 Fulton County  
 (404) 413-8454 sonjio@gsu.edu

**Regional Consultant**

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/27/2017	POI Follow Up	Good Standing	
01/05/2017	Monitoring Visit	Good Standing	
08/15/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 2	Infants	3	4	C	17	C	NA	NA	Diapering, Floor Play, Nap, Free Play
Main	Room 3	One Year Olds	4	8	C	17	C	NA	NA	Transitioning, Out side
Main	Room 4	One Year Olds and Two Year Olds	3	10	C	12	C	NA	NA	Transitioning, Out side
Main	Room 6	Five Year Olds and PreK	3	19	C	17	NC	NA	NA	Circle Time, Story
Main	Room 7	Three Year Olds and Four Year Olds	3	13	C	17	C	NA	NA	Centers
Main	Room5	Two Year Olds and Three Year Olds	3	16	C	22	C	NA	NA	Centers, Diapering
Total Capacity @35 sq. ft.: 102					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 70					Total Capacity @35 sq. ft.: 102					
					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	103	C

**Comments**

The purpose of this visit was to follow-up on the previous visit conducted on January 5, 2017.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sonji Owens, Program Official

Date

Margarita Collier, Consultant

Date



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### Findings Report

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Same

The following information is associated with a POI Follow Up:

		Facility
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**591-1-1-.19 License Capacity(CR)**

Defer

**Defer**

The previous citation was deferred due to consultant re-measuring classroom 6 and classroom 7 on this date. Consultant observed the measurements for classroom 6 and classroom 7 will need to be updated and also requested that the director submit an amendment application. Consultant discussed the amendment requirements with the director on this date.

**POI (Plan of Improvement)**

The center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 1/6/2017**

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**591-1-1-.26 Playgrounds(CR)**

Met

**Correction Deadline: 1/5/2017**

**Recited on 1/1/0001**

**Corrected on 1/27/2017**

The previous citation was observed to be corrected on this date. Consultant observed the playground to be clean and free of potential hazards. Consultant also observed that the center has added more mulch on the playground areas. Please continue to monitor the white piping surrounding the playground for potential tripping hazards over time.

		Staff Records
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**591-1-1-.33 Staff Training**

Defer

**Defer**

The previous citation was deferred due to a current staff member not reaching their one year employment anniversary. Please ensure that the staff member completes the required first year training by June 20, 2017.

**POI (Plan of Improvement)**

The center will plan and schedule training and follow up to ensure that direct care staff complete the required hours of training in the required subjects.

**Correction Deadline: 2/4/2017**

**Defer**

The previous citation was deferred due to the center staff members having until the end of December 2017 to complete the required ten hours of annual training.

**POI (Plan of Improvement)**

Staff will complete training.

**Correction Deadline: 9/14/2016**

**Defer**

The previous citation was deferred due to the center staff members having until the end of December 2017 to complete the required ten hours of annual training.

**POI (Plan of Improvement)**

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed for the year 2017.

**Correction Deadline: 2/4/2017**