



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/11/2017 **VisitType:** Licensing Study

Arrival: 12:45 PM

Departure: 4:15 PM

CCLC-35296

Riley's Early Learning Academy, Inc.

6625 Brown Street Douglasville, GA 30134 Douglas County
 (678) 472-9816 tvobrown@gmail.com

Regional Consultant

Patty Malone

Phone: (912) 544-9991

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coty.cummings@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation

01/11/2017	Licensing Study	Good Standing
08/30/2016	Monitoring Visit	Good Standing
02/03/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Back Left	Infants and Two Year Olds	1	5	C	14	C	NA	NA	Feeding, Floor Play, Nap
Main	B-Front Left		0	0	C	15	C	NA	NA	
Main	C-BR		0	0	C	25	C	NA	NA	
Main	D - Front Right	Three Year Olds and Four Year Olds	1	9	C	26	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 80

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 14

Total Capacity @35 sq. ft.: 80

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A/Infant/Toddler	44	C
Main	B/Preschool	73	C

Comments

Plan of Improvement: Developed This Date 01/11/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tavarro Brown, Program Official

Date

Patty Malone, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

The consultant discussed the required documentation for children's files.

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

The person in charge stated that the center has adequate staff for evening hours.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - The consultant discussed the maintenance of the red and yellow wood structure on the Infant/Toddler playground and fluffing and redistributing the resilient surface under the monkey bars.

Correction Deadline: 9/13/2016

Corrected on 1/11/2017

.26(6) - This citation was observed to be corrected on this date.

Correction Deadline: 1/18/2017

Recited on 1/1/0001

Corrected on 1/11/2017

.26(8) - This citation was observed to be corrected on this date.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

591-1-1-.15(3) - The menu meets the USDA guidelines

Correction Deadline: 1/11/2017

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

591-1-1-.18 - The consultant discussed ensuring that food is in air tight containers.

Health and Hygiene

591-1-1-.07 Children's Health**Technical Assistance****Technical Assistance**

591-1-1-.07(5) - The consultant discussed the use of bibs with infants.

Correction Deadline: 1/11/2017

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**N/A****Comment**

The person in charge stated that the center is not currently administering medications.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

591-1-1-.21(3) - The consultant observed documentation for the required emergency drills.

Correction Deadline: 1/16/2017

Safety**591-1-1-.05 Animals****N/A****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)**N/A****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

Observed-Complete Documentation

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Observed-Pleasant Naptime Environment

Staff Records**Records Reviewed: 4****Records with Missing/Incomplete Components: 1**

Staff # 4

Not Met

Date of Hire: 01/01/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)**Not Met****Comment**

The consultant observed criminal record checks for five staff members and one volunteer.

A 1-day letter was left at the center on this date.

Finding

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on a review of records that the center had a volunteer working in the center who began volunteering before January 1, 2014, and who had a satisfactory local criminal record check, but no fingerprint clearance letter on file.

POI (Plan of Improvement)

The center will send the volunteer to be fingerprinted and will not allow that volunteer to work in the center until a satisfactory fingerprint clearance letter is issued.

Correction Deadline: 1/11/2017

591-1-1-.14 First Aid & CPR**Met****Comment**

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training**Technical Assistance****Comment**

Observed - Documentation Of Training for 2016

Technical Assistance

591-1-1-.33(2) - The consultant discussed the health and safety training requirements for all staff members.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Correction Deadline: 8/30/2016****Corrected on 1/11/2017****.32(7) - This citation was observed to be corrected on this date.**