



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/10/2017 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 4:15 PM

CCLC-32937

Discovery Point #42

80 Charleston Place Covington, GA 30016 Newton County
 (678) 712-6550 dp_42@rocketmail.com

Regional Consultant

Jacquelyn Sims

Phone: (770) 357-7072

Fax: (770) 357-7071

jacquelyn.sims@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/10/2017	Licensing Study	Good Standing	
08/08/2016	Monitoring Visit	Support	
02/05/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1/L Infants	Infants and Two Year Olds	1	7	C	21	C	NA	NA	Nap,Free Play
Main	B 2/L 1 Yr		0	0	C	16	C	NA	NA	Not In Use
Main	C/ 3/L		0	0	C	20	C	NA	NA	Not In Use
Main	D Cafe/ Middle		0	0	C	39	C	55	C	Not In Use
Main	E 1R Preschool	One Year Olds and Two Year Olds	2	12	C	22	C	NA	NA	Nap
Main	F 2rd Rt	Three Year Olds and Four Year Olds	1	14	C	24	C	NA	NA	Nap
Main	G 3R Preschool	PreK	1	18	C	24	C	34	C	Nap
Main	H 4R	PreK	2	18	C	27	C	37	C	Nap
Main	I 5R School Age		0	0	C	37	C	51	C	Not In Use
Total Capacity @35 sq. ft.: 230			Total Capacity @25 sq. ft.: 280							
Total # Children this Date: 69			Total Capacity @35 sq. ft.: 230							
			Total Capacity @25 sq. ft.: 280							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Infant/ toddler	13	C
Main	B School Age	85	C
Main	C Preschoool	87	C

Comments

Plan of Improvement: To Be Submitted 01/24/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sherrie Johnson, Program Official

Date

Jacquelyn Sims, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(2) - Consultant observed lesson plans to be posted throughout the center.

Correction Deadline: 1/10/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 8/9/2016

Corrected on 1/10/2017

.08(a)-(f) - Correction of previous citation in that, upon review of records, the consultant observed 10 of 10 children's records to be complete.

Comment

591-1-1-.08(p)1. - Consultant observed sign in/out records to be complete.

Correction Deadline: 1/10/2017

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Correction Deadline: 8/9/2016****Corrected on 1/10/2017****.25(13) - Correction of previous citation in that the consultant observed the center to be free of hazardous equipment, materials and supplies.**

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Consultant spoke with the director and asked that she center staff keep a watch of the outside play area as ice was observed in some areas due to the cold weather conditions.

Correction Deadline: 8/9/2016**Corrected on 1/10/2017****.26(8) - Correction of previous citation in that the playground was observed to be clean and free of hazards.****Food Service**

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Consultant observed current feeding plans.

Comment

Menu Meets USDA Guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

various times throughout each day that hand washing takes place.

591-1-1-.20 Medications(CR)**Met****Correction Deadline: 8/9/2016****Corrected on 1/10/2017****.20(1) - Correction of previous citation in that the consultant observed signed medication authorization forms.****Correction Deadline: 8/9/2016****Corrected on 1/10/2017****.20(2) - Correction of previous citation.****Policies and Procedures**

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

591-1-1-.21(3) - Consultant observed complete emergency drill documentation.

Correction Deadline: 1/15/2017

Safety

591-1-1-.05 Animals**Met****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

Consultant observed complete transportation checklists for the weeks of December 12, 2016 and January 2, 2017.

Comment

Vehicle had fire extinguisher and first aid kit

Comment

591-1-1-.36(3)(a-c) - Consultant observed transportation training certificates for the director and two employees.

Correction Deadline: 1/20/2017**Comment**

591-1-1-.36(4)(a) - Consultant observed vehicle inspection to be completed on July 28, 2016.

Correction Deadline: 1/15/2017**Correction Deadline: 8/9/2016****Corrected on 1/10/2017****.36(7)(c)2. - Correction of previous citation in that the consultant observed transportation checklists to be completee.**

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Correction Deadline: 8/9/2016****Corrected on 1/10/2017****.30(1)(a)2 - Correction of previous citation in that the crib mattresses were observed to be in good condition.**

Staff Records

Records Reviewed: 18**Records with Missing/Incomplete Components: 2**

Staff # 5

Not Met

Date of Hire: 07/03/2015

"Missing/Incomplete Components"

.24(c)-Education Experience Missing

Staff # 16

Not Met

Date of Hire: 09/20/2011

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Director provided files for 2 employees hired since the last visit.

Correction Deadline: 1/11/2017**Recited on 1/1/0001****Corrected on 1/10/2017****.09(1)(a) - Correction of previous citation in that criminal records checks were observed to be complete for all center staff.****591-1-1-.24 Personnel Records****Not Met****Finding**

591-1-1-.24(c) requires the center to have evidence of education and qualifying work experience applicable to the position of director or employee. It was determined based on a review of records, that one lead teacher did not have a current credential.

Correction Deadline: 1/15/2017**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision